

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

Executive Board of Directors

April 12, 2018

Mr. Pence, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Larson
Mr. Davis
Ms. McArthur
Ms. Lobmaster
Mr. Pence
Mr. Grimsley
Mrs. Davis
Mr. White
Mr. Brooks

Not Present

Ms. Thompson (arrived at 1:02 PM)
Mr. White

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mrs. Allison Whitney, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

There were no additions or deletions.

Executive Session

At 1:01 PM, Mrs. Davis made the motion to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Larson seconded. The motion carried. (voice vote)

Ms. Thompson arrived at 1:02 PM.

At 1:37 PM, Ms. Thompson made the motion to move out of closed session. Ms. McArthur seconded. The motion carried. (voice vote)

Consent Agenda Items

a. Approval of Minutes

The minutes of the March 8, 2018 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of March and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of March, listing a cash and investment balance of \$1,707,256.50, was in the packet.

Mr. Grimsley moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Larson, Mr. Grimsley, Mrs. Davis, Mr. Brooks, Ms. McArthur, Mr. Pence, Ms. Thompson, Ms. Lobmaster. The motion carried. (9-0)

Action Items

a. Action to Employ Educational Support Personnel

The Director recommended the approval of the employment of the following educational support personnel:

- Abigail Golden - 1.0 FTE Braille Assistant

Mr. Larson made the motion to employ Abigail Golden as recommended by the Director. Mr. Brooks seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr. Grimsley, Mr. Davis, Mr. Brooks, Mr. Pence, Ms. Thompson, Mrs. Davis, Ms. McArthur, Ms. Lobmaster. The motion carried. (9-0)

b. Action to Employ School Psychology Intern

The Director recommended the approval of the employment of the following individual as School Psychology Intern:

- Maggie Yeakel - 1.0 FTE School Psychology Intern

Her stipend will be \$18,000.00 for the school year.

Mr. Davis moved to employ Maggie Yeakel as a school psychologist intern as recommended. Mrs. Davis seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Davis, Mr. Larson, Mr. Brooks, Mr. Grimsley, Mr. Pence, Mrs. Davis, Ms. McArthur, Ms. Lobmaster. The motion carried. (9-0)

c. Action to Employ Non-Union Personnel

The Director recommended the employment of the following individual as bookkeeper:

- Lynnette Brown - 1.0 FTE Bookkeeper

Her salary will be \$50,000.00 per year.

Ms. Thompson moved to employ Lynnette Brown as bookkeeper as recommended by the Director. Mr. Larson seconded. The following roll call was recorded: "Aye" Ms. McArthur, Mrs. Davis, Mr. Brooks, Mr. Pence, Mr. Larson, Mr. Davis, Ms. Thompson, Mr. Grimsley, Ms. Lobmaster. The motion carried. (9-0)

d. Second Reading and Action to Approve Board Policies

The Director recommended the approval of the following Board policies:

- 2:260 Uniform Grievance Procedure
- 4:15 Identity Protection
- 4:110 Transportation
- 4:150 Facility Management and Building Programs
- 4:170 Safety
- 5:20 Workplace Harassment Prohibited
- 5:90 Abused and Neglected Child Reporting
- 5:100 Staff Development Program
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:220 Substitute Teachers
- 5:240 Suspension
- 5:290 Employment Termination and Suspensions
- 6:150 Home and Hospital Instruction
- 6:300 Graduation Requirements
- 6:340 Student Testing and Assessment Program
- 7:10 Equal Educational Opportunities
- 7:15 Student and Family Privacy Rights
- 7:20 Harassment of Students Prohibited
- 7:70 Attendance and Truancy
- 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:190 Student Behavior
- 7:250 Student Support Services
- 7:275 Orders to Forgo Life-Sustaining Treatment
- 7:340 Student Records

Mr. Grimsley made the motion to approve the Board policies as presented. Ms. Thompson seconded. The motion carried. (voice vote)

e. Action to Approve IDEA Part B Amendment

A copy of the IDEA Part B Amendment was included in the packet.

Mr. Larson made the motion to approve the IDEA Part B amendment as presented. Ms. Lobmaster seconded. The following roll call was recorded: "Aye" Mr. Brooks, Mr. Pence, Mr. Grimsley, Mr. Larson, Ms. Thompson, Mrs. Davis, Ms. McArthur, Mr. Davis, Ms. Lobmaster. The motion carried. (9-0)

f. Action to Approve Resignation of Licensed Educational Support Personnel

The Director recommended the approval of the following resignation:

- Rachel Germanovich - .80 FTE Occupational Therapist

Ms. Thompson moved to approve the resignation of Rachel Germanovich as presented. Mr. Davis seconded. The motion carried. (voice vote)

Discussion Items

a. Kindergarten Expectations

The Director reminded the Board that RCCSEC is requesting a district document noting Kindergarten expectations for their district. This document will be shared with Spectrum parents in order to better prepare families of students with more challenging behaviors/academics. Spectrum teachers, parents and those more involved students will visit the Kindergarten classrooms.

b. TMC Meetings

The Director reminded districts to hold the Timely and Meaningful Consultation meetings prior to May 31, 2018.

Administrative Report

a. Cooperative Program Updates

Spectrum

Mrs. Bednarz reported the following:

- The monitoring visit has been completed. It will take 6 -8 weeks to get the report.
- Spring benchmarking is being completed.
- One teacher has done the Kindergarten visit; the other teachers are scheduling the visit.
- Kindergarten transition meetings are being held.
- ISBE is waiting to award the PFA grants until the State has adopted a budget.

Public Participation

There was no public participation.

Executive Board of Directors

April 12, 2018

Page 5 of 5

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A brochure regarding a Healthy Start for Expecting Mothers program provided by the Baby Fold was distributed.

Adjournment

At 1:51 PM, Ms. Thompson moved to adjourn. Mr. Grimsley seconded. The motion carried. (voice vote)

Ms. Barbara Thompson
Secretary of the Board of Directors

Mr. Todd Pence
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Tom Davis
Vice-Chair of the Board of Directors