

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

May 10, 2018

Mr. Pence, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Larson
Mr. Davis
Ms. McArthur
Mr. Pence
Mr. Grimsley
Mrs. Davis
Mr. White
Mr. Brooks

Not Present

Ms. Lobmaster

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mrs. Allison Whitney, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

The following item was added to the agenda:

- Discussion of the June Meeting Date

Executive Session

At 1:01 PM, Mr. Larson made the motion to move into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Ms. Thompson seconded. The motion carried. (voice vote)

At 1:07 PM, Ms. McArthur made the motion to move out of Executive Session. Mr. White seconded. The motion carried. (voice vote)

Consent Agenda Items

- a. Approval of Minutes

The minutes of the April 12, 2018 Board of Directors meeting were included in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of May and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of April, listing a cash and investment balance of \$ 1,613,060.66, was in the packet.

Mrs. Davis moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Pence, Mr. Brooks, Mr. Grimsley, Mr. Larson, Mrs. Davis, Mr. White, Ms. McArthur, Ms. Thompson. The motion carried. (9-0)

Action Items

a. Action to Employ Educational Support Personnel

The Director recommended the employment of the following Educational Support Personnel:

- Helene Strater - 1.0 FTE Braille Assistant

Ms. McArthur moved to employ Helene Strater as a 1.0 FTE Braille Assistant as recommended by the Director. Mr. Larson seconded. The following roll call was recorded: "Aye" Mr. Grimsley, Mr. Pence, Mr. Brooks, Ms. McArthur, Mr. White, Mr. Larson, Ms. Thompson, Mrs. Davis, Mr. Davis. The motion carried. (9-0)

b. Action to Employ Non-Union Personnel

The Director recommended the employment of the following non-union personnel:

- Jean McCarthy - 1.0 FTE Occupational Therapist

Ms. McArthur moved to employ Jean McCarthy as a 1.0 FTE Occupational Therapist as recommended by the Director. Mr. Brooks seconded. The following roll call was recorded: "Aye" Mr. White, Mr. Davis, Mr. Larson, Mr. Grimsley, Mrs. Davis, Mr Brooks, Ms. McArthur, Mr. Pence, Ms. Thompson. The motion carried. (9-0)

c. Action to Employ Professional Educator Licensed Personnel

The Director recommended the employment of the following Professional Educator Licensed Personnel:

- Susan Jackson - 0.60 FTE Social Worker

Ms. McArthur moved to approve the employment of Susan Jackson as a 0.60 FTE Social Worker as recommended. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr.

Grimsley, Mr. Davis, Mr. Brooks, Mr. Pence, Ms. Thompson, Mrs. Davis, Ms. McArthur, Mr. White. The motion carried. (9-0)

d. Action to Approve Resignation of Educational Support Personnel

The Director recommended the approval of the resignation of the following Educational Support Personnel:

- Susan Freathy - 1.0 FTE Braille Assistant

Ms. McArthur moved to approve the resignation of Susan Freathy as recommended. Ms. Thompson seconded. The motion carried. (voice vote)

e. First Reading of RCCSEC Board Policies

The following policies were presented to the Board for first reading:

- 2:260 Uniform Grievance Procedure
- 4:40 Incurring Debt
- 5:20 Workplace Harassment Prohibited
- 5:200 Terms and Conditions of Employment Dismissal
- 5:20-E Resolution to Prohibit Sexual Harassment

f. Action to Approve IDEA Part B Amendment

The Director recommended the approval of the IDEA Part B Amendment which was included in the packet.

Mr. Larson moved to approve the IDEA Part B amendment as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. White, Mr. Davis, Mr. Larson, Mr. Brooks, Mr. Grimsley, Mr. Pence, Mrs. Davis, Ms. McArthur. The motion carried. (9-0)

g. Action to Approve Non-Union Salary Increase

Mr. White moved to approve a 3% raise for FY 19 for the following non-union staff:

- Martine Nickols - Executive Assistant
- Jim Mayer - Transition Specialist
- Karen Jannusch - Physical Therapist
- Lori Bednarz - Special Education Administrator

Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. McArthur, Mrs. Davis, Mr. Brooks, Mr. Pence, Mr. Larson, Mr. Davis, Ms. Thompson, Mr. White, Mr. Grimsley. The motion carried. (9-0)

h. Action to Approve Non Union Contract

Mr. Larson moved to approve a 4-year contract (3-year extension to current contract) ending June 30, 2022, with a 3 % raise and a \$3,500.00 annuity. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Brooks, Mr. Pence, Mr. White, Mr. Grimsley, Mr. Larson, Ms. Thompson, Mrs. Davis, Ms. McArthur, Mr. Davis. The motion carried. (voice vote)

Discussion Items

a. Kindergarten Expectations

The Director reminded the Board again to submit to RCCSEC a district document noting Kindergarten expectations for their district.

b. TMC Meetings

The Director asked that the districts e-mail her their district's TMC documentation.

c. June Executive Board Meeting

The June Executive Board meeting was rescheduled from June 14, 2018 at 1:00 PM to June 19, 2018 at 1:00 PM.

Administrative Report

Spectrum

The packet included graphs showing scores/results from the Spectrum monitoring visit.

Mrs. Bednarz reported that the program strengths are interactions between staff and students and program structure. The program scored the lowest in "activities". For large group, all kids have to be engaged at all times. Mrs. Bednarz needs to write a program improvement plan within 30 days.

Teachers have visited Kindergarten classrooms, and 1 teacher is scheduled to. Transition nights were held but not many families showed up. Screenings are being done.

If RCCSEC does not hear about the PFA grant, only special education students will be served at the start of the 2018 – 2019 school year.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

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Adjournment

At 1:25 PM, Ms. Thompson moved to adjourn. Mr. Larson seconded. The motion carried. (voice vote)

Ms. Barbara Thompson
Secretary of the Board of Directors

Mr. Todd Pence
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Tom Davis
Vice-Chair of the Board of Directors