

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

May 23, 2023

Mr. Larson, Chair, called the meeting to order at 2:30 PM. The meeting was held at Papa Del's Pizza Factory, 1201 S Neil Street, Champaign, Illinois.

Members Present

Mr. Davis
Mr. Pence
Mr. Larson
Mr. Brooks
Mr. Ellison
Ms. McArthur
Ms. Turner
Ms. Thompson

Not Present

Mr. Graham
Mr. Isenhower

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Samantha Pettry, Spectrum Program Coordinator; Mrs. Allison Whitney, School Psychologist.

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the April 13, 2023 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of May and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of April, listing a cash and investment balance of \$1,250,568.25 was included in the Board packet.

Mr. Brooks moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Pence, Mr. Larson, Mr. Brooks, Ms. Turner, Mr. Ellison, Ms. McArthur, Ms. Thompson "Nay" None. The motion carried. (8-0)

Executive Session

At 2:32 PM, Ms. McArthur made the motion to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Brooks seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Pence, Mr. Larson, Mr. Brooks, Ms. Turner, Mr. Ellison, Ms. McArthur, Ms. Thompson "Nay" None. The motion carried. (8-0)

At 2:54 PM, Mr. Ellison made the motion to move out of executive session. Mr. Brooks seconded. The motion carried. (voice vote)

Action Items

a. Action to Accept Resignation of Educational Support Personnel

The Director recommended the approval of the following resignations:

- Kenicia Osterbur – 1.0 FTE Paraprofessional
- Aubree Street – 1.0 FTE Paraprofessional

Ms. Thompson moved to accept the resignation of Kenicia Osterbur and Aubree Street as presented.

Mr. Pence seconded. The motion carried. (voice vote)

b. Action to Employ Professional Educator Licensed Personnel

The Director recommended the approval of the employment of:

- Robin Allen – 1.0 FTE School Social Worker

Mr. Brooks moved to approve the employment of Robin Allen as presented. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Pence, Mr. Larson, Mr. Brooks, Ms. Turner, Mr. Ellison, Ms. McArthur, Ms. Thompson "Nay" None. The motion carried. (8-0)

c. Action to Approve Board Officers

Ms. McArthur moved to appoint Mr. Brooks as President of the Executive Board for a two-year term. Mr. Ellison seconded. The motion carried. (voice vote)

Mr. Brooks moved to appoint Mr. Ellison as Vice President of the Executive Board for a two-year term. Mr. Davis seconded. The motion carried. (voice vote)

Ms. Thompson moved to appoint Ms. McArthur as Secretary of the Executive Board for a two-year term. Mr. Pence seconded. The motion carried. (voice vote)

d. First Reading of RCCSEC Board Policies

The Director presented the following policies for the first reading:

2:110 Qualifications, Term, and Duties of Board Officers (Draft Update)

3:40-E Exhibit- Checklist for the Superintendent Employment Contract Negotiation Process

(Draft Update – Rewritten)

4:40 Incurring Debt (Review and Monitoring)

4:60 Purchases and Contracts (Draft Update)

5:30 Hiring Process and Criteria (Draft Update)

5:90 Abused and Neglected Child Reporting (Draft Update)

5:125 Personal Technology and Social Media; Usage and Conduct (Draft Update)

5:150 Personnel Records (Draft Update)

5:260 Student Teachers (Draft Update)

8:70 Accommodating Individuals with Disabilities (Draft Update)

Ms. Thompson moved to approve the first reading of the above policies. Ms. McArthur seconded. The motion carried. (voice vote)

e. Action to Approve Benefits Payout

The Director requested that Martine Nickols be paid out for her remaining 35 vacation leave days.

Ms. Thompson moved to approve the benefit payout of 35 vacation days to Martine Nickols. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Pence, Mr. Larson, Mr. Brooks, Ms. Turner, Mr. Ellison, Ms. McArthur, Ms. Thompson "Nay" None. The motion carried. (8-0)

f. Action to Approve RCCSEC Collective Bargaining Agreement

Mr. Brooks motioned to approve the 2023-2026 collective bargaining agreement. Ms. Thompson seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Pence, Mr. Larson, Mr. Brooks, Ms. Turner, Mr. Ellison, Ms. McArthur, Ms. Thompson "Nay" None. The motion carried. (8-0)

Discussion Items

a. Timely and Meaningful Consultation Meeting

The Director reminded the Board to send it electronically to her.

b. Intergovernmental Agreement

The Director reminded the Board to complete their IGA from the Illinois Department of Healthcare and Family Services.

Administrative Report

a. Spectrum

The Spectrum Coordinator reported that the enrollment is the same as last month. She reported that all paraprofessional positions are filled, and she is looking to fill teacher positions.

b. Governing Board Members

The Director requested that the Board send any change in Governing Board members to her by email.

Executive Board of Directors

May 23, 2023

Page 5 of 5

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 3:30PM, Ms. McArthur moved to adjourn. Mr. Davis seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Andrew Larson
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Todd Pence
Vice-Chair of the Board of Directors