

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE  
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

June 13, 2019

Mr. Davis, Vice-Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson  
Mr. Larson  
Mr. Davis  
Ms. McArthur  
Mr. Smith  
Mr. Isenhower  
Mr. Brooks

Not Present

Ms. Lobmaster  
Mr. Pence  
Mr. Wilson

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

The following items were added:

Executive Session

Assessment Increase was added to Discussion Items

Consent Agenda Items

a. Approval of Minutes

The minutes of the May 9, 2019 Executive Board meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of June and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The monthly reconciliation was not available at the time of the Board meeting due to the recent switch to SDS software.

Mr. Larson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Ms. McArthur, Mr. Brooks, Mr. Larson, Mr. Davis, Ms. Thompson, Mr. Isenhower, Mr. Smith. The motion carried. (7-0)

Executive Session

At 1:02 PM, Ms. McArthur made the motion to go into executive session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Ms. Thompson seconded. The motion carried. (voice vote)

At 1:25 PM, Mr. Larson made the motion to move out of closed session. Ms. McArthur seconded. The motion carried. (voice vote)

Action Items

a. Action to Approve IDEA Amendments

A copy of the IDEA Part B and the IDEA Preschool amendments were included in the packet.

Mr. Brooks made the motion to approve the IDEA Part B and IDEA Preschool amendments as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Mr. Brooks, Mr. Isenhower, Mr. Smith, Mr. Larson, Ms. Thompson, Ms. McArthur, Mr. Davis. The motion carried. (7-0)

b. Action to Approve RCCSEC FY 20 Proposed Budget

The proposed FY 20 budget, in the amount of \$3,605,266.00, was in the packet. The Director told the Board that this proposed budget will definitely change due staff changes.

The major change in the budget is the increase in the local budget because of the change in the flow of the IDEA funds. The cooperative will no longer have a budget for the IDEA grants as all receipts of payments out of IDEA by the districts will recorded as local funds.

The Personal Assistants budget is also higher due to an increase of individual aides for the early childhood program.

Mr. Larson moved to approve the FY 20 proposed budget as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Brooks, Mr. Smith, Mr. Larson, Ms. Thompson, Ms. McArthur, Mr. Isenhower. The motion carried. (7-0)

c. Action to Recall Educational Support Personnel

The Director recommended the recall of the following personnel:

- Amanda Black - 0.43 FTE Individual Aide, Unity Spectrum
- Emily Gulliford - 0.43 FTE Individual Aide, Unity Spectrum
- Jennifer Matthews - 0.43 FTE Individual Aide, Unity Spectrum

Ms. McArthur moved to approve the recall of Amanda Black, Emily Gulliford and Jennifer Matthews as recommended by the Director. Ms. Thompson seconded. The following roll call was recorded: "Aye"

Mr. Smith, Mr. Brooks, Ms. McArthur, Mr. Isenhower, Mr. Larson, Ms. Thompson, Mr. Davis. The motion carried. (7-0)

d. Action to Increase Full-Time Equivalence of Personnel

The Director recommended increasing the following staff from 0.43 FTE individual aides to 1.0 FTE individual aides:

- Amanda Black
- Emily Gulliford
- Jennifer Matthews

Ms. McArthur moved to increase Amanda Black, Emily Gulliford and Jennifer Matthews from .43 FTE to 1.0 FTE. Mr. Brooks seconded. The following roll call was recorded: "Aye" Mr. Isenhower, Mr. Davis, Mr. Larson, Mr. Smith, Mr. Brooks, Ms. McArthur, Ms. Thompson. The motion carried. (7-0)

e. Action to Approve Resignation of Personnel

The Director recommended the approval of the following resignations:

- Regina Blackmon - 1.0 FTE Thomasboro Spectrum Teacher
- Heather Johnson - 1.0 FTE Social Worker

Ms. McArthur moved to approve the resignations of Regina Blackmon and Heather Johnson as presented. Ms. Thompson seconded. Mr. Larson, Mr. Smith, Mr. Davis, Mr. Brooks, Ms. Thompson, Ms. McArthur, Mr. Isenhower. The motion carried. (7-0)

f. Action to Approve FY 20 RCCSEC Board Meeting Dates

The Director proposed the following dates for the Executive Board meetings for FY 20:

July 11, 2019  
August 8, 2019  
September 12, 2019  
October 10, 2019  
November 14, 2019  
December 12, 2019  
January 9, 2020  
February 13, 2020  
March 12, 2020  
April 9, 2020  
May 14, 2020  
June 11, 2020

Ms. McArthur moved to approve the FY 20 Board meeting dates as presented. Mr. Brooks seconded. The motion carried. (voice vote)

g. Action to Employ Professional Educator Licensed Personnel

The Director recommended the approval of employment of the following personnel:

- Shaina Lane - 1.0 FTE Early Childhood Teacher
- Mesha Ruskin - 1.0 FTE Early Childhood Teacher

Ms. McArthur moved to employ Shaina Lane and Mesha Ruskin as recommended by the Director. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Isenhower, Mr. Davis, Mr. Larson, Mr. Brooks, Mr. Smith, Ms. McArthur. The motion carried. (7-0)

Administrative Report

a. SDS Update

The Director told the Board that the transition from the Chalkable Software to SDS has not gone smoothly. As of the date of the meeting, the bookkeeper was still working with SDS on resolving issues preventing month-end balancing.

b. Spectrum

Mrs. Bednarz reported that the grant has been extended to August 31<sup>st</sup>. The final reimbursement for transportation will be made before the end of the grant year. If the districts prefer, a partial payment could be made in June. Districts preferred to receive a partial payment in June. Two additional individual aides still need to be hired.

c. Assessment Increase

An assessment increase was discussed.

The Director reported that a retired school psychologist might be interested in doing some part-time work this upcoming school year.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Executive Board of Directors

June 13, 2019

Page 5 of 5

Adjournment

At 1:42 PM, Ms. McArthur moved to adjourn. Ms. Thompson seconded. The motion carried. (voice vote)

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Ms. Barbara Thompson  
Secretary of the Board of Directors

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Mr. Todd Pence  
Chair of the Board of Directors

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Mrs. Jennifer Armstrong  
Recording Secretary

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Mr. Tom Davis  
Vice-Chair of the Board of Directors