

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

July 12, 2018

Mr. Pence, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Larson
Mr. Davis
Mr. Pence
Mr. Grimsley
Mr. Amerio
Mr. White

Not Present

Ms. McArthur
Ms. Lobmaster
Mr. Brooks

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the June 19, 2018 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of July and the payments between Board meetings were in the packet.

c. Approval of the Financial Report (Reconciliation)

The reconciliation for the month of June, listing a cash and investment balance of \$1,315,093.19, was included in the packet.

Mr. Larson moved to approve the consent agenda items as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Mr. Pence, Mr. Grimsley, Mr. Amerio, Mr. White. The motion carried. (7-0)

Executive Session

At 1:01 PM, Mr. Grimsley moved to go into closed session to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Mr. Amerio seconded. The motion carried. (voice vote)

At 1:23 PM, Mr. Larson made the motion to move out of closed session. Mr. Grimsley seconded. The motion carried. (voice vote)

Action Items

- a. Motion to Review Closed Session Minutes (Semi-Annual Review) and Approval to Keep Closed Session Minutes Confidential

Ms. Thompson moved to approve the closed session minutes and to keep closed session minutes confidential. Mr. White seconded. The motion carried. (voice vote)

- b. Approval to Destroy Verbatim Records of Closed Session Meetings Prior to December 2016

Mr. Amerio moved to approve the destruction of the verbatim records of closed session meetings prior to December 2016. Ms. Thompson seconded. The motion carried. (voice vote)

- c. Motion to Approve Letter of Intent to Retire of Non-Union Employee

Mr. Larson moved to approve the intent to retire of Martine Nickols, Executive Assistant, 4-year plan, 6% raise per year starting with the 2019 – 2020 school year. Ms. Thompson seconded. The following roll call was recorded: “Aye” Ms. Thompson, Mr. Larson, Mr. Davis, Mr. Pence, Mr. Grimsley, Mr. Amerio, Mr. White. The motion carried. (voice vote)

- d. First Reading of RCCSEC Board Policies

The Director recommended the approval of the following RCCSEC policies:

6:135	Accelerated Placement Program
3:40-E	Exhibit Checklist for the Superintendent Employment Contract Negotiation Process
2:105	Ethics and Gift Ban (5-year review)
2:170	Procurement of Architectural, Engineering, and Land Surveying Services (5-year review)
4:80	Accounting and Audits
6:30	Organization of Instruction and Curriculum Development (5-year review)
6:120	Education of Children with Disabilities (5-year review)
6:240	Field Trips and Recreational Class Trips
6:250	Community Resource Persons and Volunteers
7:340	Student Records

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8:25 Advertising and Distributing Materials in School Provided
by Non-School Related Entities (5-year review)

Mrs. Davis moved to approve the first reading of the above Board policies as presented. Mr. Larson seconded. The motion carried. (voice vote)

Discussion Items

The Director told the Board that RCCSEC will hold an in-service on Trauma Informed Schools on October 5, 2018 at St. Joseph-Ogden High School. She asked that districts send her an Excel file with names and e-mail addresses of the staff who will be attending the training no later than July 20, 2018.

RCCSEC will also hold a training on "Executive Function" on September 12, 2018 at the Hilton-Garden Inn.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:32 PM, Mr. Larson moved to adjourn. Mr. Grimsley seconded. The motion carried. (voice vote)

Ms. Barbara Thompson
Secretary of the Board of Directors

Mr. Todd Pence
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Tom Davis
Vice-Chair of the Board of Directors