

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

July 13, 2023

Mr. Brooks, Chair, called the meeting to order at 1:01 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Mr. Davis
Ms. Turner
Mr. Brooks
Mr. Ellison
Ms. McArthur
Mr. Isenhower
Mr. Graham
Mr. Landeck

Not Present

Ms. Thompson
Mr. Larson

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director and Mrs. Stephanie Ward, Executive Assistant.

Additions/Deletions

Executive Session was deleted.
CPI dates added to Discussion Items.

Consent Agenda Items

a. Approval of Minutes

The minutes of the June 20, 2023 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of July and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of June, listing a cash and investment balance of \$885,678.99, was included in the Board packet.

Ms. McArthur moved to approve the consent agenda items as presented. Mr. Isenhower seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. Davis, Mr. Graham, Mr. Isenhower, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur "Nay" None. The motion carried. (8-0)

Action Items

- a. Action to Review Closed Session Minutes (Semi-Annual Review) and Approval to Keep Closed Session Minutes Confidential

Mr. Isenhower moved to approve the closed session minutes and to keep the closed session minutes confidential. Ms. McArthur seconded. The motion carried. (voice vote)

- b. Approval to Destroy Verbatim Records of Closed Session Meetings Prior to December 2021

Mr. Isenhower moved to destroy verbatim records of closed session meetings prior to December 2021. Ms. McArthur seconded. The motion carried. (voice vote)

- c. Action to Approve Procedures for Retired RCCSEC Personnel

The Director recommended the following procedures for retired RCCSEC personnel:

- Salary increases must be approved annually by the Executive and Governing Board
- No benefits listed in the CBA will be awarded
- Starting salary will be determined by the Executive and Governing Board
- Staff shall submit timesheets

Ms. McArthur moved to approve the procedures as presented for retired RCCSEC personnel. Mr. Isenhower seconded. The motion carried. (voice vote)

d. Action to Approve Salary Increase for Personnel

Mr. Ellison moved to approve a 3% salary increase for Jim Mayer and Betsy Holcomb. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. Davis, Mr. Graham, Mr. Isenhower, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur "Nay" None. The motion carried. (8-0)

e. Action to Approve RCCSEC FY 24 Budget

The following is a breakdown of the budget increases/decreases:

| | |
|-------------------|-----------------|
| Local Assessment | 1.61% increase |
| PreK Local | 26.46% increase |
| Preschool for All | 0% increase |
| STEP | 12.53% increase |
| Individual Aide | 14.42% decrease |
| Medicaid | 6.18% increase |
| Overall Budget | 1.49% increase |

Mr. Davis moved to approve the budget as presented. Mr. Graham seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. Davis, Mr. Graham, Mr. Isenhower, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur "Nay" None. The motion carried. (8-0)

Discussion Items

The Director asked that superintendents check with building administrators that RCCSEC staff have an office space to conduct their work while in district buildings.

CPI training dates have been scheduled. July 27 and August 7 at Rantoul High School; August 9 and 15 at Prairieview-Ogden. Training at Unity East will be held in the fall and in the spring.

Public Participation

There was no public participation.

Executive Board of Directors

July 13, 2023

Page 4 of 4

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:22 PM, Mr. Davis moved to adjourn. Ms. McArthur seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Jared Ellison
Vice-Chair of the Board of Directors