

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

November 9, 2017

Mr. Pence, Chair, called the meeting to order at 1:01 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Larson
Mr. Davis
Mr. Pence
Mr. Brooks
Mrs. Davis
Mr. Grimsley

Not Present

Ms. Thompson
Ms. McArthur
Ms. Lobmaster (arrived at 1:02 PM)
Mr. White

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mrs. Allison Whitney, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the October 12, 2017 Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of November and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of October, listing a cash and investment balance of \$ 1,489,546.62, was in the packet.

Mr. Larson moved to approve the consent agenda items as presented. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. White, Mr. Davis, Mr. Larson, Mrs. Davis, Mr. Brooks, Mr. Pence. The motion carried. (6-0)

Ms. Lobmaster arrived at 1:02 PM.

Executive Session

At 1:02 PM, Mr. Larson moved to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Brooks seconded. The motion carried. (voice vote)

At 1:15 PM, Mr. Larson made the motion to move out of executive session. Mrs. Davis seconded. The motion carried. (voice vote)

Action Items

a. Action to Approve the Resignation of Educator Support Personnel

The Director recommended the approval of the following resignations:

- Amanda Ziemnisky - FACTS/Medicaid Technician
- Renae Staffeldt - Individual Aide, Spectrum, Unity East

Mr. Larson moved to approve the resignations of Amanda Ziemnisky and Renae Staffeldt as presented. Mr. Brooks seconded. The motion carried. (voice vote)

b. Action to Approve Job Description

The Director recommended the approval of the Certified Teacher/Instructional Leader/Parent Educator job description. The job description was included in the packet.

Ms. Lobmaster moved to approve the job description with the correction of the job title to Licensed Teacher/Instructional Leader/Parent Educator. Mr. Larson seconded. The motion carried. (voice vote)

Discussion Items

a. Excess Cost

There was a meeting scheduled after the Board meeting to go over the completion of the excess cost worksheet.

Administrative Report

Connections

Mrs. Davis will be meeting with Mr. Amerio to discuss RTHS Connections for the 2018 – 2019 school year.

Spectrum

Mrs. Bednarz reported that the FY 19 Preschool for All RFP is now open and is due on January 12, 2018. The grant is to be completed on paper and a copy saved to USB drive. The grant application has to be mailed or hand delivered. There is no electronic submission available. The application review should be completed within 90 days of the submission deadline date. Mrs. Bednarz told the Board that area directors are meeting to work on the grant together as one section of the grant addresses collaboration between area Preschool for All sites.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:21 PM, Mr. Larson moved to adjourn. Mr. White seconded. The motion carried. (voice vote)

Ms. Barbara Thompson
Secretary of the Board of Directors

Mr. Todd Pence
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Tom Davis
Vice-Chair of the Board of Directors