

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

November 10, 2022

Mr. Larson, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Ellison
Mr. Pence
Ms. McArthur
Mr. Larson
Mr. Brooks
Mr. Davis

Not Present

Ms. Thompson
Ms. Turner
Mr. Isenhower
Mr. Graham

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Samantha Pettry, Spectrum Program Coordinator; Mrs. Stephanie Ward, Executive Assistant; Mrs. Alison Whitney, School Psychologist.

Additions/Deletions

Director recommendation to employ Kencia Osterbur – 1.0 FTE Paraprofessional added to Action item d.

Consent Agenda Items

a. Approval of Minutes

The minutes of the October 13, 2022 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of November and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of October, listing a cash and investment balance of \$948,725.70, was included in the Board packet.

Ms. McArthur moved to approve the consent agenda items as presented. Mr. Brooks seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Pence, Mr. Brooks, Mr. Ellison. "Nay" None. The motion carried. (6-0)

Action Items

a. Action to Approve Maternity Leave

The Director recommended the approval of Maternity Leave for Samantha Pettry – Spectrum Coordinator, beginning January 2, 2023 and ending February 23, 2023.

Mr. Brooks moved to approve Maternity Leave for Samantha Pettry as presented. Ms. McArthur seconded. The motion carried. (voice vote)

b. Action to Appoint Treasurer

The Director recommended the RCCSEC Executive Board appoint Stephanie Ward as the acting treasurer beginning December 2022.

Mr. Davis moved to approve Stephanie Ward as acting treasurer as presented. Ms. McArthur seconded. The motion carried. (voice vote)

c. Action to Approve Resignation of Personnel

The Director recommended the approval of the following resignations:

- Sharon Walter – 1.0 FTE Paraprofessional, Unity Spectrum
- Tressica Jeffers – 1.0 FTE Paraprofessional, Unity Spectrum

Mr. Pence moved to approve the resignation of Sharon Walters and Tressica Jeffers as presented. Ms. McArthur seconded. The motion carried. (voice vote)

d. Action to Employ Personnel

The Director recommended the approval of the employment of the following individuals:

- Ashley Kolakowski - 1.0 FTE Paraprofessional, Unity Spectrum
- Ashley Cain - 1.0 FTE Paraprofessional, Unity Spectrum
- Tessa Durso - 1.0 FTE Paraprofessional, Unity Spectrum

- Kenicia Osterbur - 1.0 FTE Paraprofessional, St. Joseph Spectrum

Ms. McArthur moved to employ Ashley Kolakowski, Ashley Cain, Tessa Durso, and Kenicia Osterbur as presented. Mr. Brooks seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Pence, Mr. Brooks, Mr. Ellison. "Nay" None. The motion carried. (6-0)

e. Action to Approve RCCSEC Insurance Plan

This action item was tabled until the Director is able to collect further information.

Discussion Items

The Director reported there will be an Admin Academy held with Brandon on February 8, 2023. District Superintendents will let the Director know if they plan to attend. On January 4, 2023 there will be an in-service with Brandon held in St Joseph.

The Spectrum Program Coordinator reported the following:

4 additional screenings were completed at Thomasboro.

Spectrum enrollment:

St. Joseph: 86 students (7 potential EI students)

Unity East: 32 students (4 potential EI students)

Thomasboro: 26 students (2 potential EI students)

Screenings will be held on December 6, 7, and 8 at all three locations.

Spectrum staff will be participating in the county wide Birth-5 screening event in April. This will possibly take place at the I-hotel. Our Cooperative will receive \$2,000 from United Way to reimburse our staff for this event.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

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Adjournment

At 1:05 PM, Ms. McArthur moved to adjourn. Mr. Davis seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Andrew Larson
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Todd Pence
Vice-Chair of the Board of Directors