

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

December 14, 2017

Mr. Pence, Chair, called the meeting to order at 1:05 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Larson
Ms. McArthur
Mr. Pence
Mr. Grimsley
Mrs. Davis
Mr. White
Mr. Brooks

Not Present

Mr. Davis
Ms. Lobmaster

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mrs. Allison Whitney, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

Action Item c - Office Coverage Agreement was tabled.
Executive Session was deleted.

Consent Agenda Items

a. Approval of Minutes

The minutes of the November 9, 2017 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of December and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of November, listing a cash and investment balance of \$ 1,449,325.18 was in the packet.

Mr. Larson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The motion carried. (voice vote)

Action Items

a. Action to Approve the Resignation of Professional Educator Licensed Personnel

The Director recommended the approval of the following resignation:

- Santana Koebele (Graham) - 1 FTE School Psychologist

Mr. Larson moved to accept the resignation of Santana Koebele as presented. Mr. Brooks seconded. The motion carried. (voice vote)

b. Action to Approve the Leave of Educational Support Personnel

The Director recommended the approval of the leave request from Shanon Buhr, Teaching Assistant, St. Joe Spectrum. She is requesting the use of sick leave beginning January 16, 2018. Her tentative return to work date is February 13, 2018.

Mr. Larson moved to approve the leave request of Shanon Buhr as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr. Grimsley, Mr. Brooks, Mr. Pence, Ms. Thompson, Mrs. Davis, Ms. McArthur, Mr. White. The motion carried. (8-0)

c. Action to Approve the Memorandum of Understandings

- Psychology Evaluation Coverage Agreement

Due to the resignation of a school psychologist, her remaining evaluations will be split among the rest of the psychology department. A per evaluation stipend as defined in the memorandum of understanding is being proposed as follows:

- ✓ \$350 per waived evaluation
- ✓ \$550 per re-evaluation
- ✓ \$650 per full case study

The Director recommended the approval of the agreement.

Mr. Larson moved to approve the Psychology Evaluation Coverage Agreement as presented. Mr. White seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr. Grimsley, Mr. Brooks, Mr. Pence, Ms. Thompson, Mrs. Davis, Ms. McArthur, Mr. White. The motion carried. (8-0)

- Office Coverage Agreement

Action on this item was tabled.

d. Action to Approve Stipend for Non-Union Personnel

Martine Nickols will cover part of the FACTS/Medicaid Technician's duties for the second semester. Duties include: private facility contracts, cost calculations, MAC financials. The Director proposed a \$600 stipend to cover these additional duties.

Mr. Larson moved to approve the \$600 stipend for Martine Nickols. Mr. White seconded. The following roll call was recorded: "Aye" Ms. McArthur, Mrs. Davis, Mr. Brooks, Mr. Pence, Mr. Larson, Ms. Thompson, Mr. White, Mr. Grimsley. The motion carried. (8-0)

Discussion Items

There were no discussion items.

Administrative Report

Connections

RCCSEC will not operate the RTHS Connections Program in FY 19.

Spectrum

Mrs. Bednarz continues to work on the Preschool for All Grant which is due January 12, 2018. Superintendents were asked to sign the joint application signature page for the PFA grant.

Adjournment

At 1:21 PM, Mr. Larson moved to adjourn. Ms. Thompson seconded. The motion carried. (voice vote)

Ms. Barbara Thompson
Secretary of the Board of Directors

Mr. Todd Pence
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Tom Davis
Vice-Chair of the Board of Directors