

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

December 14, 2023

Mr. Brooks, Chair, called the meeting to order at 1:01 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Mr. Davis
Ms. McArthur
Mr. Brooks
Ms. Thompson
Mr. Landeck
Mr. Larson
Mr. Ellison

Not Present

Mr. Graham
Mr. Isenhower
Ms. Turner

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Samantha Pettry, Spectrum Program Coordinator; Mrs. Allison Whitney, School Psychologist

Additions/Deletions

The following were added to Discussion Items:

- a. IESA Grant
- b. Board Certified Behavior Analyst (BCBA)
- c. Excel Prep School

Consent Agenda Items

- a. Approval of Minutes

The minutes of the November 9, 2023 Executive Board meeting were in the Board packet.

- b. Accounts Payable

The accounts payable for the month of December and the payments between Board meetings were included in the Board packet.

- c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of November, listing a cash and investment balance of \$882,070.42 was included in the Board packet.

Mr. Larson moved to approve the consent agenda items as presented. Mr. Landeck seconded. The following roll call was recorded: "Aye" Mr. Davis, Ms. McArthur, Mr. Brooks, Ms. Thompson, Mr. Landeck, Mr. Larson, Mr. Ellison "Nay" None. The motion carried. (7-0)

Action Items

a. Action to Employ Educational Support Personnel

The Director recommended the approval of the employment of the following individual:

- Amber Seder – 1.0 FTE Paraprofessional

Mr. Larson moved to approve the employment of Amber Seder as presented. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Davis, Ms. McArthur, Mr. Brooks, Ms. Thompson, Mr. Landeck, Mr. Larson, Mr. Ellison "Nay" None. The motion carried. (7-0)

b. Action to Approve Resignation of Personnel

The Director recommended the approval of the following resignation:

- Rebecca Jones – 1.0 FTE School Social Worker - Unity

Mr. Larson moved to approve the resignation of Rebecca Jones as presented. Ms. Thompson seconded. The motion carried. (voice vote)

c. First Reading RCCSEC Board Policies

The packet included the following Board policies:

Draft Update

2:200 Types of Board Meetings

2:220 Board Meeting Procedures

2:220-E2 Exhibit - Motion to Adjourn to Closed Meeting

2:220-E6 Exhibit - Log of Closed Meeting Minutes

- 4:10 Fiscal and Business Management
- 4:60 Purchases and Contracts
- 4:160 Environmental Quality of Buildings and Grounds
- 5:30 Hiring Process and Criteria
- 5:190 Teacher Qualifications
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:210 Resignations
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 7:60 Residency
- 7:70 Attendance and Truancy
- 7:160 Student Appearance
- 7:190 Student Behavior
- 7:270 Administering Medicines to Students
- 7:285 Anaphylaxis Prevention, Response, and Management Program
- 7:290 Suicide and Depression Awareness and Prevention
- 8:30 Visitors to and Conduct on School Property
- Review and Monitoring**
- 2:20 Powers and Duties of the Boards
- 4:30 Revenue and Investments
- 6:30 Organization of Instruction and Curriculum Development

Mr. Larson moved to approve the first reading of the above policies. Mr. Landeck seconded. The motion carried. (voice vote)

Discussion Items

a. IESA

The Director spoke about the IESA grant from ISBE. This grant can be used for professional development and mentoring. It is not to be used for anything student centered. The Director requested the districts to let her know if they are involved with this grant.

b. Board Certified Behavior Analyst (BCBA)

The Director would like to look into hiring a BCBA to the RCCSEC staff. Currently RCCSEC contracts with Tish Stanner for these services. The Director will work with the Union on a salary schedule for a BCBA position and report back to the Board.

c. Excel Prep School

The Director reported that the Excel Prep School in Champaign is now on the list for ISBE reimbursement possibilities for ABA therapy.

Administrative Report

The Spectrum Program Coordinator, Samantha Pettry, reported the following:

Winter Screenings have been completed.

Student Enrollment below:

St. Joseph- 90 (Full)

Thomasboro- 26 (4 offered placement from screening)

Unity- 44 (11 students offered placement from screening)

If the classes are not full soon, funding will be reduced by ISBE.

The PFA grant was increased by 1%.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

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Adjournment

At 1:24 PM, Mr. Larson moved to adjourn. Mr. Davis seconded. The motion carried.
(voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Jared Ellison
Vice-Chair of the Board of Directors