

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

January 9, 2020

Mr. Brooks, Chair, called the meeting to order at 1:01 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Larson
Mr. Davis
Ms. McArthur
Mr. Graham
Mr. Pence
Mr. Smith
Mr. Wilson
Mr. White
Mr. Brooks

Not Present

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mr. Jordan Wiles, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

Addition to Discussion Items: Opportunity to Purchase Online Training

Consent Agenda Items

a. Approval of Minutes

The minutes of the December 12, 2019 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of January and the payments between Board meeting were included in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of December, listing a cash and investment balance of \$843,545.01, was included in the packet.

Ms. Thompson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Pence, Mr. Brooks, Mr. Smith, Mr. Larson, Mr. Wilson, Mr. White, Ms. McArthur, Ms. Thompson, Mr. Graham. The motion carried. (10-0)

Action Items

a. First Reading of RCCSEC Board Policies

The following Board policies were presented for first reading:

2:100	Board Member Conflict of Interest
2:200	Types of Board Meetings
2:220-E2 Exhibit	Motion to Adjourn to Closed Meeting
2:220	Board Meeting Procedure
2:105	Ethics and Gift Ban
2:220-E6 Exhibit	Log of Closed Meeting Minutes
4:15	Identity Protection
4:30	Revenue and Investments
2:260	Uniform Grievance Procedure
4:80	Accounting and Audits
4:150	Facility Management and Building Programs
5:10	Equal Employment Opportunity and Minority Recruitment
5:20	Workplace Harassment Prohibited
5:30	Hiring Process and Criteria
5:50	Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
5:90	Abused and Neglected Child Reporting
4:60	Purchases and Contracts
5:100	Staff Development Program
5:120	Employee Ethics; Conduct; and Conflict of Interest
5:200	Terms and Conditions of Employment and Dismissal
5:220	Substitute Teachers
5:250	Leaves of Absence
5:290	Employment Termination and Suspensions
6:20	Calendar and Day
6:300	Graduation Requirements
7:20	Harassment of Students Prohibited
7:150	Agency and Police Interviews
8:30	Visitors to and Conduct on School Property
3:40-E Exhibit	Checklist for the Executive Director Employment Contract Negotiation Process
5:20-E	Resolution to Prohibit Sexual Harassment
5:330	Sick Days, Vacation, Holidays, and Leaves
6:150	Home and Hospital Instruction
7:270	Administering Medicines to Students
4:190	Targeted School Violence Prevention Program

Mr. Davis moved to approve the first reading of the Board policies as presented. Ms. Thompson seconded. The motion carried. (voice vote)

b. Action to Employ Professional Educator Licensed Employee

The Director recommended the employment of:

- Tony Buser 40 days, School Social Worker

Mr. Davis moved to employ Tony Buser as recommended by the Director. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Smith, Mr. Pence, Mr. Brooks, Ms. McArthur, Mr. White, Mr. Larson, Ms. Thompson, Mr. Wilson, Mr. Davis, Mr. Graham. The motion carried. (10-0)

c. Motion to Review Closed Session Minutes (Semi-Annual Review) and Approval to keep Closed Session Minutes Confidential

Ms. Thompson moved to approve the semi-annual review and to keep the closed session minutes confidential. Ms. McArthur seconded. The motion carried. (voice vote)

d. Approval to Destroy Verbatim Records of Closed Session Meetings prior to June 2018

Ms. McArthur moved to destroy the verbatim records of closed session meetings prior to June 2018. Mr. Wilson seconded. The motion carried. (voice vote)

Discussion Items

a. Online Training

The Director told the Board that RCCSEC has an opportunity to purchase an online training module with paraprofessional training and training on trauma informed schools. She said that the Cooperative is willing to purchase this training program if districts are interested. The Director will ask for a demo so districts can review.

Administrative Report

Spectrum Update

Mrs. Bednarz reported the following:

- Starnet Training was done on January 7th with all early childhood staff.
- 180 students are enrolled.
- 64 IEP Meetings have been held so far this year.
- 5 screenings are scheduled.
- Transportation reimbursement was completed for August through December and was handed out at the Board meeting.

- The second billing was completed and was distributed at the Board meeting.

Public Participation

There was no public Participation.

Good of the Cause Participation

As he was absent last month, Mr. White asked about the RCCSEC versus ISEA comparison on last month's agenda. The Director replied that it was just a comparison. The notable difference is that RCCSEC school psychologists are more involved with special education.

An incentive for hard to fill positions has been discussed a few months ago. The Director is still working with the Union on language to define hard to fill positions.

Adjournment

At 1:11 PM, Ms. McArthur moved to adjourn. Mr. Smith seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Ms. Barbara Thompson
Vice-Chair of the Board of Directors