

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE**  
**807 N. MATTIS AVE, CHAMPAIGN, IL 61821**  
EXECUTIVE BOARD OF DIRECTORS

January 11, 2023

Mr. Brooks, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Mr. Davis  
Ms. McArthur  
Mr. Brooks  
Mr. Landeck  
Mr. Larson  
Mr. Ellison  
Mr. Graham

Not Present

Ms. Thompson  
Mr. Isenhower  
Ms. Turner

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Samantha Pettry, Spectrum Program Coordinator; Mrs. Allison Whitney, School Psychologist

Additions/Deletions

The following were added to Discussion Items:

- a. Social Work
- b. Student Schedules
- c. Annual Cost Report

Consent Agenda Items

- a. Approval of Minutes

The minutes of the December 14, 2023 Executive Board meeting were in the Board packet.

- b. Accounts Payable

The accounts payable for the month of January and the payments between Board meetings were included in the Board packet.

- c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of December, listing a cash and investment balance of \$958,507.92 was included in the Board packet.

Mr. Larson moved to approve the consent agenda items as presented. Mr. Graham seconded. The following roll call was recorded: "Aye" Mr. Davis, Ms. McArthur, Mr. Brooks, Mr. Landeck, Mr. Larson, Mr. Ellison, Mr. Graham "Nay" None. The motion carried. (7-0)

### Action Items

a. Second Reading and Action to Approve Board Polices:

The Director recommended the approval of the following board policies:

#### **Draft Update**

2:200 Types of Board Meetings

2:220 Board Meeting Procedures

2:220-E2 Exhibit - Motion to Adjourn to Closed Meeting

2:220-E6 Exhibit - Log of Closed Meeting Minutes

4:60 Purchases and Contracts

4:160 Environmental Quality of Buildings and Grounds

5:30 Hiring Process and Criteria

5:190 Teacher Qualifications

5:200 Terms and Conditions of Employment and Dismissal

5:210 Resignations

5:220 Substitute Teachers

5:250 Leaves of Absence

5:330 Sick Days, Vacation, Holidays, and Leaves

7:60 Residency

7:70 Attendance and Truancy

7:160 Student Appearance

7:190 Student Behavior

7:270 Administering Medicines to Students

7:285 Anaphylaxis Prevention, Response, and Management Program

7:290 Suicide and Depression Awareness and Prevention

8:30 Visitors to and Conduct on School Property

#### **Review and Monitoring**

2:20 Powers and Duties of the Boards

4:30 Revenue and Investments

6:30 Organization of Instruction and Curriculum Development

Mr. Larson moved to approve the board policies above as presented. Mr. Graham seconded. The motion carried. (voice vote)

b. Action to Approve Intergovernmental Agreement

A copy of the Intergovernmental Agreement was included in the board packet.

The Director recommended the approval of the following agreement:

- Tiffany Stevens, Vision Itinerant: Eastern Illinois Area Special Education

Mr. Davis moved to approve the Intergovernmental Agreement as presented. Mr. Larson seconded. The following roll call was recorded: "Aye" Mr. Davis, Ms. McArthur, Mr. Brooks, Mr. Landeck, Mr. Larson, Mr. Ellison, Mr. Graham "Nay" None. The motion carried. (7-0)

Discussion Items

a. Social Work

The Director informed the Board that we have a Social Worker position posted and a contracted virtual Social Worker is being used at Unit 7 at this time.

b. Student Schedules

The Director requested Superintendents to ask their school administrators to allow students to be pulled from regular class time for social work minutes until we are fully staffed with in-person Social Workers.

c. Annual Cost Report

The Director reminded Superintendents to maintain district bus logs this school year if they plan to claim special transportation on the Annual Cost Report next year.

Administrative Report

The Spectrum Program Coordinator, Samantha Pettry, reported the following:

Student Enrollment below:

St. Joseph- 90 (Full)

Thomasboro- 30 (Full)

Unity- 48

There are several incoming Early Intervention students in the Unit 7 District.

Screenings will be held again in the spring.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:09 PM, Mr. Larson moved to adjourn. Mr. Ellison seconded. The motion carried.  
(voice vote)

Executive Board of Directors

December 14, 2023

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Ms. Bonnie McArthur  
Secretary of the Board of Directors

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Mr. Brian Brooks  
Chair of the Board of Directors

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Mrs. Jennifer Armstrong  
Recording Secretary

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Mr. Jared Ellison  
Vice-Chair of the Board of Directors