

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE**  
**807 N. MATTIS AVE, CHAMPAIGN, IL 61821**  
EXECUTIVE BOARD OF DIRECTORS

January 12, 2023

Mr. Larson, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Ellison  
Mr. Pence  
Ms. McArthur  
Mr. Larson  
Mr. Brooks  
Mr. Davis  
Ms. Turner  
Ms. Thompson

Not Present

Mr. Isenhower  
Mr. Graham

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Alison Whitney, School Psychologist.

Additions/Deletions

There was no Additions or Deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the December 8, 2022 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of January and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of December, listing a cash and investment balance of \$944,359.36 was included in the Board packet.

Ms. McArthur moved to approve the consent agenda items as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. Pence, Ms. McArthur, Mr. Larson, Mr. Brooks, Mr. Davis, Ms. Turner, Ms. Thompson "Nay" None. The motion carried. (8-0)

#### Executive Session

At 1:01 PM, Mr. Davis moved to go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Pence seconded. The motion carried. (voice vote)

At 1:14 PM Ms. McArthur made a motion to move out of closed session. Mr. Pence seconded. The motion carried. (voice vote)

#### Action Items

a. Action to Approve Resignation of Personnel

The Director recommended the approval of the following resignations:

Emily Gulliford – 1.0 Braille Assistant

Lana Fisher – 1.0 Paraprofessional, Thomasboro Spectrum

Ms. Thompson moved to approve the resignation of Emily Gulliford and Lana Fisher as presented. Mr. Davis seconded. The motion carried. (voice vote)

b. Review of Closed Session Minutes (Semi-Annual Review) and Approval to Keep Closed Session Minutes Confidential

Ms. McArthur moved to approve the closed session minutes and to keep the closed session minutes confidential. Mr. Brooks seconded. The motion carried. (voice vote)

c. Approval to Destroy Verbatim Records of Closed Session Meetings Prior to June 2021

Ms. McArthur moved to destroy verbatim records of closed session meetings prior to June 2021. Mr. Davis seconded. The motion carried. (voice vote)

d. Action to Approve OMA and FOIA Officer

Mr. Pence moved to approve Stephanie Ward as the OMA and FOIA officer. Ms. Thompson seconded. The motion carried. (voice vote)

e. Action to approve RCCSEC VISA

The Executive Director recommended the approval to issue a VISA card to Stephanie Ward, Executive Assistant.

Ms. McArthur motioned to approve a RCCSEC VISA card for Stephanie Ward as presented. Mr. Davis seconded. The motion carried. (voice vote)

f. Action to Approve Memorandum of Understanding

The Director recommended the approval of the Memorandum of Understanding allowing Sharon Benekohal to work remotely for the month of January.

Ms. McArthur motioned to approve the Memorandum of Understanding as presented. Mr. Pence seconded. (voice vote)

Administrative Report

The Executive Director reported the following:

Spectrum Spring screenings will be:

April 4, 8:30-2:30 Unity East

April 11, 8:30-2:30, Thomasboro

April 12, 8:00-12:00, St. Joseph

Admin Academy will be held on February 8, 2023.

Excess Cost is due February 28, 2023.

Public Participation

There was no public participation.

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Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:19 PM, Ms. McArthur moved to adjourn. Ms. Thompson seconded. The motion carried. (voice vote)

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Ms. Bonnie McArthur  
Secretary of the Board of Directors

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Mr. Andrew Larson  
Chair of the Board of Directors

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Mrs. Jennifer Armstrong  
Recording Secretary

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Mr. Todd Pence  
Vice-Chair of the Board of Directors