

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

January 14, 2021

Mr. Brooks, Chair, called the meeting without physical presence of a quorum to order from Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois. The meeting was held via Zoom video conferencing.

Members Present

Mr. Larson (Remotely)
Ms. Sanders (Remotely)
Ms. McArthur (Remotely)
Ms. Pence (Remotely)
Ms. Turner (Remotely)
Mr. Brooks (RCCSEC)

Not Present

Ms. Thompson
Mr. Graham
Mr. Smith
Mr. Isenhower

Also present were Mrs. Jennifer Armstrong, Executive Director (RCCSEC); Mrs. Janice Swanson, School Social Worker (remotely), Mr. Gregory Schroeder, DSC Employer Outreach (remotely), Ms. Martine Nickols, Executive Assistant (RCCSEC).

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the December 10, 2020 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of January and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of December, listing a cash and investment balance of \$ 911,782.66 was included in the packet.

Mr. Larson moved to approve the consent agenda items as presented. Mr. Pence seconded. The following roll call was recorded: "Aye" Ms. Turner, Mr. Brooks, Mr. Pence, Ms. McArthur, Mr. Larson, Ms. Sanders. "Nay" None. The motion carried. (6-0)

Executive Session

At 1:02 PM, Mr. Larson made the motion to go into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Pence seconded. The following roll call was recorded: "Aye" Mr. Brooks, Ms. Sanders, Mr. Larson, Ms. McArthur, Mr. Pence, Ms. Turner. "Nay" None. The motion carried. (6-0)

At 1:18 PM, Mr. Larson made the motion to move out of Executive Session. Ms. McArthur seconded.

Action Items

a. Second Reading and Action to Approve RCCSEC Board Policies

The Director recommended the approval of the following Board policies:

| | |
|--------|---|
| 5:270 | Employment At-Will, Compensation, and Assignment |
| 3:40 | Executive Director |
| 4:80 | Accounting and Audits |
| 6:20 | Calendar and Day |
| 6:300 | Graduation Requirements |
| 6:340 | Student Testing and Assessment Program |
| 7:140 | Search and Seizure |
| 3:40-E | Exhibit – Checklist for the Superintendent Employment Contract Negotiations Process |

Ms. McArthur moved to approve the above Board policies as presented. Ms. Sanders seconded. The following roll call was recorded: "Aye" Ms. Sanders, Mr. Larson, Ms. McArthur, Mr. Pence, Ms. Turner, Mr. Brooks. "Nay" None. The motion carried. (6-0)

b. Action to Approve Leave of Absence

The Director recommended the approval of the leave of absence request of Brandy Waldrop, Paraprofessional, Unity East Spectrum. She is requesting leave starting January 5, 2021 through February 28, 2021/Mid-March 2021. Ms. Waldrop will be using remaining sick days and then will be on leave without pay. Ms. Waldrop does not qualify for FMLA because she has not met the 1250 hours work requirement.

Mr. Pence made the motion to approve the leave of absence request of Brandy Waldrop as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Ms. Sanders, Mr. Larson, Ms. McArthur, Mr. Pence, Ms. Turner, Mr. Brooks. "Nay" None. The motion carried. (6-0)

c. Review of Closed Session Minutes (Semi-Annual Review) and Approval to Keep Closed Session Minutes Confidential

Mr. Larson moved to approve the closed session minutes and the keep the closed session minutes confidential. Ms. Sanders seconded. The following roll call was recorded: "Aye" Mr. Larson, Ms. McArthur, Mr. Pence, Ms. Turner, Mr. Brooks, Ms. Sanders. "Nay" None. The motion carried. (6-0)

d. Approval to Destroy Verbatim Records of Closed Session Meetings Prior to June 2019

Ms. McArthur made the motion to destroy verbatim records of closed session meetings prior to June 2019. Mr. Pence seconded. The following roll call was recorded: "Aye" Ms. McArthur, Mr. Pence, Ms. Turner, Mr. Brooks, Ms. Sanders, Mr. Larson. "Nay" None. The motion carried. (6-0)

Administrative Report

a. Spectrum Update

Jennifer Armstrong, Director, reported the following:

- Across all three sites, teachers made and distributed holiday care packages to the Spectrum students.
- The program has an enrollment of 162 students: 102 students in St. Joseph, 36 students at Unity and 24 students at Thomasboro. The program enrollment is lower due to COVID-19. They are working hard to get the classrooms full.
- Spring Screening dates have been set for March 30, 2021 at Thomasboro; March 31, 2021 at St. Joseph and April 1, 2021 at Unity.

Public Participation

Gregory Schroeder, DSC Employer Outreach, said that he was attending the meeting to learn what our organization does. He has done the same with other organizations. The Director told him to connect with Jim Mayer, RCCSEC Transition Specialist who works with students regarding employment.

Adjournment

At 1:27 PM, Mr. Larson moved to adjourn. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Pence, Ms. Turner, Mr. Brooks, Ms. Sanders, Mr. Larson, Ms. McArthur. "Nay" None. The motion carried. (6-0)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Ms. Barbara Thompson
Vice-Chair of the Board of Directors