

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

February 9, 2023

Mr. Larson, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Ellison
Mr. Pence
Mr. Larson
Mr. Brooks
Mr. Davis
Mr. Graham

Not Present

Mr. Isenhower
Ms. McArthur
Ms. Turner
Ms. Thompson

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Alison Whitney, School Psychologist.

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the January 12, 2023 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of February and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of January, listing a cash and investment balance of \$1,221,084.09 was included in the Board packet.

Mr. Brooks moved to approve the consent agenda items as presented. Mr. Pence seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. Pence, Mr. Larson, Mr. Brooks, Mr. Davis, Mr. Graham "Nay" None. The motion carried. (6-0)

Executive Session

At 1:02 PM, Mr. Ellison moved to go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Pence seconded. The motion carried. (voice vote)

At 1:25 PM Mr. Brooks made a motion to move out of closed session. Mr. Graham seconded. The motion carried. (voice vote)

Action Items

a. Action to Approve Resignation of Personnel

The Director recommended the approval of the following resignation:

- Sharon Benekohal – 1.0 FTE School Social Worker

Mr. Davis moved to approve the resignation of Sharon Benekohal as presented. Mr. Pence seconded. The motion carried. (voice vote)

b. Action to Employ Personnel

The Director recommended the employment of the following individuals:

- Amber Seder – 54.5 days FY23 Spectrum Paraprofessional, Thomasboro
- Vickie Reese – 1.0 FTE Spectrum Paraprofessional, St. Joseph FY 24
- Rebecca Jones – 1.0 FTE School Social Worker FY 24

Mr. Brooks moved to approve the employment of Amber Seder, Vickie Reese, and Rebecca Jones as presented. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. Pence, Mr. Larson, Mr. Brooks, Mr. Davis, Mr. Graham "Nay" None. The motion carried. (6-0)

c. First Reading of RCCSEC Board Policies

The Director recommended the approval of the first reading of the following Board policies:

- 2:100 Board Member Conflict of Interest
- 2:105 Ethics and Gift Ban
- 2:265 Title IX Sexual Harassment Grievance Procedure
- 4:10 Fiscal and Business Management
- 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
- 5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest
- 5:20 Workplace Harassment Prohibited
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:280 Duties and Qualifications
- 5:320 Evaluations
- 5:330 Sick Days, Vacations, Holidays, and Leaves
- 6:20 Calendar and Day
- 6:65 Student Social and Emotional Development
- 6:250 Community Resource Persons and Volunteers
- 6:255 Assemblies and Ceremonies
- 6:260 Complaints About Curriculum, Instructional Materials, and Programs
- 6:340 Student Testing and Assessment Program
- 7:50 Cooperative Admissions and Eligibility for Services
- 7:70 Attendance and Truancy
- 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:180 Prevention of Response to Bullying, Intimidation, Harassment
- 7:250 Student Support Services
- 7:285 Anaphylaxis Prevention, Response, and Management Program
- 7:290 Suicide and Depression Awareness and Prevention
- 7:340 Student Records

Mr. Ellison moved to approve the first reading of the above policies as presented. Mr. Graham seconded. The motion carried. (voice vote)

d. Action to Approve Review and Monitoring of RCCSEC Board Policies

The Director recommended the approval of Review and Monitoring of the following RCCSEC Board policies:

2:150 Committees

2:250 Access to Cooperative Public Records

4:55 Use of Credit and Procurement Cards

5:170 Copyright

5:190 Teacher Qualifications

5:260 Student Teachers

6:270 Guidance and Counseling Program

7:10-E Exhibit – Equal Educational Opportunities Within the School Community

Mr. Brooks moved to approve review and monitoring of the above policies as presented. Mr. Davis seconded. The motion carried. (voice vote)

Administrative Report

The Executive Director reported the following:

The Director will have the Needs Assessment items to the Superintendents in March.

The potential therapeutic day school is a state approved program that is nationwide. If the program opens in Champaign their location could possibly be in the Parkland building on Mattis Avenue. The Director will hear more about the possible opening of the program at the Directors Conference on February 23.

Public Participation

There was no public participation.

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Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:35 PM, Brooks moved to adjourn. Mr. Graham seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Andrew Larson
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Todd Pence
Vice-Chair of the Board of Directors