

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

February 14, 2019

Mr. Davis, Vice-Chair called the meeting to order at 1:01 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Larson
Mr. Davis
Ms. Lobmaster
Mr. Grimsley
Mr. Wilson
Mr. White
Mr. Brooks

Not Present

Ms. Thompson
Ms. McArthur
Mr. Pence

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mr. Jordan Wiles, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

Change to Action Item b: start of maternity leave is February 18, 2019

Additions to Discussion Items:

- Update on Administrator's Academy
- Tremco Roofing Company will meet with Board at 1:20 PM

Consent Agenda Items

a. Approval of Minutes

The minutes of the January 10, 2019 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of February and the payments between Board meetings were in the packet.

c. Approval of Financial Report

The reconciliation for the month of January, listing a cash and investment balance of \$ 1,297,148.89, was included in the packet.

Mr. Grimsley moved to approve the consent agenda items as presented. Mr. Larson seconded. The following roll call was recorded: "Aye" Mr. White, Mr. Davis, Mr. Larson, Mr. Grimsley, Mr. Wilson, Mr. Brooks, Ms. Lobmaster. The motion carried. (7-0)

Executive Session

At 1:04 PM, Mr. Larson moved to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Ms. Lobmaster seconded. The motion carried. (voice vote)

At 1:09 PM, Mr. Larson made the motion to move out of executive session. Mr. Grimsley seconded. The motion carried. (voice vote)

Action Items

a. Second Reading and Approval of Board Policies

The Director recommended the approval of the following Board policies:

4:45	Insufficient Fund Checks and Debt Recovery
4:170	Safety
5:30	Hiring Process and Criteria
5:60	Expenses
5:100	Staff Development Program
5:220	Substitute Teachers
7:70	Attendance and Truancy
7:190	Student Behavior
7:250	Student Support Services
7:270	Administering Medicines to Students
7:290	Suicide and Depression Awareness and Prevention
3:40-E	Exhibit Checklist for the Superintendent Employment Contract Negotiation Process

Mr. Larson moved to approve the above Board policies as presented. Mr. Brooks seconded. The motion carried. (voice vote)

b. Action to Approve Maternity Leave

The Director recommended the approval of the maternity leave request of Regina Blackmon. The maternity leave will start on February 18, 2019 and last through the remainder of the 2018 – 2019 school year. Ms. Blackmon will use available sick leave days for the leave.

Mr. Grimsley moved to approve the maternity leave request of Regina Blackmon as presented. Ms. Lobmaster seconded. The motion carried. (voice vote)

c. Action to Employ Non Union Personnel

The Director recommended the approval of the employment of Kristie Behrens as Bookkeeper.

Mr. Brooks moved to approve the employment of Kristie Behrens as bookkeeper. Mr. Larson seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr. Grimsley, Mr. Davis, Mr. Brooks, Mr. Wilson, Mr. White, Ms. Lobmaster. The motion carried. (7-0)

d. Action to Appoint IMRF Authorized Agent

The Director recommended appointing Kristie Behrens as the RCCSEC IMRF Authorized Agent.

Mr. Grimsley moved to appoint Kristie Behrens as the RCCSEC IMRF Authorized Agent. Mr. Wilson seconded. The motion carried. (voice vote)

Discussion Items

a. Building Updates

The Director told the Board that the potential purchase of the building in St. Joseph is off due to unresolved legal issues.

b. New Procedures for IDEA Grant

The Director told the Board that she was advised by ISBE to start the new IDEA procedures this July 1 as there are other processes which will be implemented to go along with the new IDEA grants process. All grants will now be under one dashboard. The Director had sent an e-mail to Superintendents with the IDEA allocations.

c. Update on Administrator's Academy

Brandon Wright, Attorney, was the presenter for the Administrator's Academy on February 13.

RTI data is an absolute must for initial evaluations. If there is no data, there can be no eligibility. Data is also needed for re-evaluations.

The Director is planning on hiring an Educational Diagnostician to help districts with RTI data. The Director is also planning to do an RTI audit in the member districts.

Staff who are paid out of IDEA funds cannot provide services to regular education students. Need to keep this in mind for OT/PT services. Social Workers are not paid out of IDEA funds.

d. Tremco Roofing

The Director told the Board that Tremco Roofing will talk to the Board at 1:20 PM.

Administrative Report

a. Cooperative Program Updates

Spectrum

Mrs. Bednarz reported the following:

- One more individual aide needs to be hired.
- Screenings are being completed.
- She is also working on student placements for next school year.
- Some district staff have observed students who are transitioning to Kindergarten.

Public Participation

When asked, Mr. Wiles, did not have a time line for starting contract negotiations. Mr. Pence, Mr. Brooks and Mr. Davis are on the negotiating committee for the Board.

Good of the Cause Participation

It was shared that the school calendar feature is not available yet in IWAS.

Mr. Davis commented that Jordan Wiles, School Psychologist, does an excellent job in running meetings. Mr. Grimsley also thanked Mr. Wiles for coming out to his district to provide AIMSweb training.

Mr. White thanked Mrs. Armstrong for her efforts in working with a difficult parent in his district.

Adjournment

At 1:27 PM, Mr. Larson moved to adjourn. Mr. Wilson seconded. The motion carried. (voice vote)

Ms. Barbara Thompson
Secretary of the Board of Directors

Mr. Todd Pence
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Tom Davis
Vice-Chair of the Board of Directors