

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

March 9, 2023

Mr. Larson, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Ellison
Mr. Pence
Mr. Larson
Mr. Brooks
Ms. Turner
Mr. Graham

Not Present

Mr. Isenhower
Ms. McArthur
Mr. Davis
Ms. Thompson

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Samantha Pettry, Spectrum Program Coordinator.

Appointment of Secretary Pro Tem

Mr. Larson moved to approve Mr. Ellison as Secretary Pro Tem. Mr. Brooks seconded. Motion passed. (voice vote)

Additions/Deletions

Needs Assessment was added to discussion items.
Executive Session was deleted from the agenda.

Consent Agenda Items

a. Approval of Minutes

The minutes of the February 9, 2023 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of March and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of February, listing a cash and investment balance of \$1,134,146.36 was included in the Board packet.

Mr. Brooks moved to approve the consent agenda items as presented. Mr. Pence seconded. The following roll call was recorded: "Aye" Mr. Ellison, Mr. Pence, Mr. Larson, Mr. Brooks, Ms. Turner, Mr. Graham "Nay" None. The motion carried. (6-0)

Action Items

a. Second Reading and Action to Approve RCCSEC Board Policies

The Director recommended the approval of the following Board policies:

- 2:100 Board Member Conflict of Interest
- 2:105 Ethics and Gift Ban
- 2:265 Title IX Sexual Harassment Grievance Procedure
- 4:10 Fiscal and Business Management
- 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
- 5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest
- 5:20 Workplace Harassment Prohibited
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:280 Duties and Qualifications
- 5:320 Evaluations
- 5:330 Sick Days, Vacations, Holidays, and Leaves
- 6:20 Calendar and Day
- 6:65 Student Social and Emotional Development
- 6:250 Community Resource Persons and Volunteers
- 6:255 Assemblies and Ceremonies
- 6:260 Complaints About Curriculum, Instructional Materials, and Programs
- 6:340 Student Testing and Assessment Program
- 7:50 Cooperative Admissions and Eligibility for Services
- 7:70 Attendance and Truancy
- 7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:180 Prevention of Response to Bullying, Intimidation, Harassment

7:250 Student Support Services

7:285 Anaphylaxis Prevention, Response, and Management Program

7:290 Suicide and Depression Awareness and Prevention

7:340 Student Records

Mr. Brooks moved to approve the second reading of the above policies as presented. Mr. Pence seconded. The motion carried. (voice vote)

Discussion Items

a. Needs Assessment

The Executive Director handed out a packet of results to each Superintendent. She asked that they keep a copy in a file in case of an audit of IDEA. The Executive Director mentioned that the assessment showed a need for more psychology services.

Administrative Report

The Spectrum Program Coordinator reported the following:

Enrollment:

St Joe – 90 Full

Thomasboro – 26 (3 spots offered)

Unity – 31 Full

Screening Schedule:

Unity East Elementary – 4/4 8:30-2:30

Thomasboro Grade School – 4/11 8:30-2:30

St Joseph Grade School – 4/12 8:00-12:00

Public Participation

There was no public participation.

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Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:08 PM, Mr. Pence moved to adjourn. Mr. Brooks seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Andrew Larson
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Todd Pence
Vice-Chair of the Board of Directors