

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

March 14, 2019

Mr. Pence, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Larson
Mr. Davis
Mr. Pence
Mr. Wilson
Mr. White
Mr. Brooks

Not Present

Ms. Thompson
Ms. McArthur
Ms. Lobmaster
Mr. Grimsley

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mr. Jordan Wiles, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

The following item was added to the Discussion Items:

- Needs Assessment

Consent Agenda Items

a. Approval of Minutes

The minutes of the February 14, 2019, Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of March and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of February, listing a cash and investment balance of \$ 1,210,523.33, was included in the packet.

Mr. Larson moved to approve the consent agenda items as presented. Mr. White seconded. The following roll call was recorded: "Aye" Mr. White, Mr. Davis, Mr. Larson, Mr. Pence, Mr. Brooks, Mr. Wilson. The motion carried. (6-0)

Appointment of Secretary Pro Tem

Mr. Pence made the motion to appoint Mr. Victor White as Secretary Pro Tem for the meeting. Mr. Larson seconded. The motion carried. (voice vote)

Action Items

a. Action to Approve Retirement

The Director recommended the approval of Tony Buser's retirement at the end of May 2019.

Mr. Davis made the motion to approve Tony Buser's retirement at the end of May 2019. Mr. Larson seconded. The motion carried. (voice vote)

b. Action to Approve IDEA Amendments

A copy of the IDEA Flow Through Amendment 3 and the IDEA Preschool Amendments 1 & 2 were included in the packet.

Mr. Brooks moved to approve the IDEA Flow Through Amendment 3 and the IDEA Preschool Amendments 1 & 2 as presented. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Wilson, Mr. Brooks, Mr. Pence, Mr. Larson, Mr. Davis, Mr. White. The motion carried. (6-0)

c. Resolution Reference the Honorable Dismissal of Certain Educational Support Personnel

Mr. Larson made the motion that the Board adopt the Resolution reference the honorable dismissal of certain educational support personnel, Amanda Black, Emily Gulliford and Jennifer Matthews as presented and that the Director be authorized and directed to forward a certified copy of this Resolution to the Governing Board, requesting and instructing that the Governing Board adopt a resolution honorably dismissing Amanda Black, Emily Gulliford and Jennifer Matthews and that said Governing Board direct the Director to deliver or cause to be delivered the notice to the employees as specified in the resolution. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Brooks, Mr. Pence, Mr. White, Mr. Larson, Mr. Wilson, Mr. Davis. The motion carried. (6-0)

Discussion Items

a. Timely and Meaningful Consultation

The Director reminded the Board to complete the IDEA proportionate share timely and meaningful consultation meetings no later than May 31, 2019 and to maintain documentation at the district level. Districts should also submit proof of their meetings to RCCSEC. Districts are now required to enter the date of the TMC meeting into the Consolidated District Plan. Districts must also upload their supporting TMC documents into the Consolidated District plan.

b. Needs Assessment

A copy of the FY 19 RCCSEC/Member Districts Needs Assessment was distributed. Districts will need to include in the Consolidated District plan activities listed on the needs assessment. Districts will purchase professional development from the Cooperative.

RCCSEC has the following workshops scheduled:

- Executive Function (Fall 2019)
- Sensory Processing (May 2019)

Mrs. Armstrong asked the Board when she should speak to district bookkeepers regarding the new IDEA procedures. Maybe the bookkeepers could come to RCCSEC to meet with the Director. The district billings will start in July and the Director recommended going with the cash advance option for all districts. ISBE has been notified of each district's carryover and the carryover numbers will be loaded into FRIS. It was suggested to meet with the district bookkeepers after Easter.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:28 PM, Mr. Larson moved to adjourn. Mr. Brooks seconded. The motion carried. (voice vote)

Mr. Victor White
Secretary Pro Tem of the Board of Directors

Mr. Todd Pence
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Tom Davis
Vice-Chair of the Board of Directors