

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE  
807 N. MATTIS AVE, CHAMPAIGN, ILLINOIS 61821**

**EXECUTIVE BOARD OF DIRECTORS**

June 9, 2022

Mr. Larson, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Larson  
Mr. Davis  
Mr. Graham  
Mr. Smith  
Ms. Turner  
Mr. Brooks

Not Present

Ms. Thompson  
Ms. McArthur  
Mr. Pence  
Mr. Isenhower (arrived at 1:06 PM)

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mr. Jared Ellison, new superintendent for Gifford School District; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

The Executive Session was deleted.

Restraint and Time Out Plans, 5% professional development, and Excess Cost claims were added to the discussion items.

Consent Agenda Items

a. Approval of Minutes

The minutes of the May 12, 2022 Executive Board Meeting were included in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of June and the payments between Board meetings were included in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month May, listing a cash and investment balance of \$ 1,003,488.00, was included in the packet.

Mr. Smith moved to approve the consent agenda items as presented. Mr. Brooks seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr. Davis, Mr. Graham, Mr. Smith, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (6-0)

Action Items

a. Action to Accept Resignations of Personnel

The Director recommended the approval of the following resignations:

- Katherine Shutt - 1.0 FTE Paraprofessional, Spectrum Individual Aide, Unity
- Bobbie Collins - 1.0 FTE Paraprofessional, Spectrum Individual Aide, St. Joseph
- Tony Buser - School Social Worker

Mr. Davis moved to accept the resignations of Katherine Shutt, Bobbie Collins and Tony Buser as presented. Mr. Smith seconded. The motion carried. (voice vote)

b. Action to Employ Professional Educator Licensed Personnel

- Sarah Giacobbe - 1.0 FTE Physical Therapist
- Taylor Learnard - 1.0 FTE Early Childhood Teacher, St. Joseph

Mr. Brooks moved to employ Sarah Giacobbe and Taylor Learnard as presented. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr. Davis, Mr. Graham, Mr. Smith, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (6-0)

c. Action to Approve the FY 23 Executive Board Meeting Dates

The dates of the FY 23 Executive Board meetings are:

July 14, 2022  
August 11, 2022  
September 8, 2022  
October 13, 2022  
November 10, 2022  
December 8, 2022  
January 12, 2023  
February 9, 2023  
March 9, 2023  
April 13, 2023  
May 11, 2023  
June 8, 2023

Mr. Davis moved to approve the Executive Board meeting dates as presented. Mr. Graham seconded. The motion carried. (voice vote)

Discussion Items

a. Timely and Meaningful Consultation

The Director reminded the Board to submit the documentation of the TMC meetings to RCCSEC.

b. Requirements for Grant Submission

The Board was also reminded to complete the Consolidated District Plan, Organizational Risk Assessment, Internal Control Questionnaire in order for the IDEA grants to be submitted.

c. Restraint, Time Out and Isolated Time Out (RTO)

The Director asked about the status of the districts' RTO plans. Districts can ask for an exception if they meet the requirements for exception.

Mr. Isenhower arrived at 1:06 PM.

d. IDEA Grants

5% of the IDEA grants needs to be expended for professional development.

e. Excess Cost (Fund X)

The Director informed the Board that no funds are available to pay Fund X claims. Districts did not want to file claims.

Mr. Davis asked about Early Childhood Outcomes for SIS. The Director will check with Samantha Pettry on this issue.

The Director told the Board the Spectrum transportation billing was based on enrollment and days the program was closed due to COVID were not included.

Good of the Cause Participation

Jared Ellison, new Superintendent for Gifford School District was introduced.

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Adjournment

At 1:14 PM, Mr. Smith moved to adjourn. Mr. Brooks seconded. The motion carried. (voice vote)

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Ms. Bonnie McArthur  
Secretary of the Board of Directors

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Mr. Andrew Larson  
Chair of the Board of Directors

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Mrs. Jennifer Armstrong  
Recording Secretary

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Mr. Todd Pence  
Vice-Chair of the Board of Directors