

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

June 10, 2021

Mr. Brooks, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Larson
Ms. McArthur
Mr. Pence
Mr. Smith
Ms. Turner
Mr. Brooks

Not Present

Ms. Thompson
Mr. Davis
Mr. Graham
Mr. Isenhower

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the May 13, 2021 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of June and the payments between Board meetings were in the packet.

c. Approval of Financial Report

The reconciliation for the month of May, listing a cash and investment balance of \$1,015,272.00, was included in the packet.

Mr. Larson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Larson, Ms. McArthur, Mr. Pence, Mr. Smith, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (6-0)

Action Items

a. Action to Approve Resignation

The Director recommended the approval of the following resignation:

- Jennifer Hastings - 1.0 FTE Special Education Administrator

Mr. Larson moved to accept the resignation of Jennifer Hastings, Special Education Administrator, as presented. Mr. Pence seconded. The motion carried. (voice vote)

b. Action to Employ Personnel

The Director recommended the approval of the employment of:

- Lindsey Block - 1.0 FTE Special Education Records Manager

Mr. Larson moved to employ Lindsey Block as 1.0 FTE Special Education Records Manager as recommended. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Larson, Ms. McArthur, Mr. Pence, Mr. Smith, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (6-0)

c. Action to Approve FY 22 RCCSEC Board Meeting Dates

The Director recommended the approval of the following FY 22 Board meeting dates:

- July 8, 2021
- August 12, 2021
- September 9, 2021
- October 14, 2021
- November 11, 2021
- December 9, 2021
- January 13, 2022
- February 10, 2022
- March 10, 2022
- April 14, 2022
- May 12, 2022
- June 9, 2022

The FY 22 Governing Board meetings will be held August 12, 2021 and March 10, 2022.

Ms. McArthur moved to approve the FY 22 Board meeting dates as presented. Mr. Smith seconded. The motion carried. (voice vote)

d. Action to Approve RCCSEC Board officers

Mr. Brooks nominated Mr. Larson for President. Mr. Pence seconded. There were no other nominations.

Mr. Smith moved to appoint Mr. Larson as President of the Executive Board for a two-year term. Ms. McArthur seconded. The motion carried. (voice vote)

Mr. Larson moved to appoint Mr. Pence as Vice President of the Executive Board for a two-year term. Ms. McArthur seconded. The motion carried. (voice vote)

Mr. Pence moved to appoint Ms. McArthur as Secretary of the Executive Board for a two-year term. Mr. Smith seconded. The motion carried. (voice vote)

e. Action to Approve RCCSEC FY 22 Proposed Budget

The FY 22 RCCSEC proposed budget spreadsheet was distributed.

The Director commented the following:

There is slight decrease (1.11%) in the overall budget of \$3,668,973.00 due to a decrease in the number of individual aides, lower salary for special education administrator; resignation of psychologist.

A small amount of social work and psychologist services was written into the PFA grant. Will need to wait and see if this will get approved.

A discussion was held regarding the early childhood billings. It was clarified that this past year a change was made to include speech only students in the administrative billing since the special education administrator attends the meetings. Also, districts are being billed based on average cost of the individual aides rather than basing the billing on the salary and benefits of the aide assigned to the student. This change in billing had been made in the previous school year.

There were extra funds for early childhood transportation in FY 21 since the Instructional Leader/Parent Coordinator position was not filled.

There was concern about the growing deficit. The Director told the Board that the FY 21 AFR will give a better picture of the deficit as the FY 20 AFR still included IDEA funds. After the completion of the audit, the possible need to increase the local assessment can be reviewed.

Mr. Larson moved to approve the FY 22 proposed budget as presented. Mr. Smith seconded. The following roll call was recorded: "Aye" Mr. Larson, Ms. McArthur, Mr. Pence, Mr. Smith, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (6-0)

f. First Reading of Board Policy

The Director recommended the approval of the first reading of the following policy:

7:345 Use of Educational Technologies, Student Data Privacy and Security

Mr. Pence moved to approve the first reading of policy 7:345, Use of Educational Technologies; Student Data Privacy and Security as presented. Mr. Smith seconded. The motion carried. (voice vote)

Discussion Items

a. CPI

This was not discussed at the meeting since the Director already had addressed this with the applicable districts.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:42 PM, Mr. Larson moved to adjourn. Mr. Smith seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Ms. Barbara Thompson
Vice-Chair of the Board of Directors