

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

July 8, 2021

Mr. Larson, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Larson
Ms. McArthur
Mr. Graham
Mr. Smith
Mr. Isenhower

Not Present

Mr. Davis
Mr. Pence
Ms. Turner
Mr. Brooks

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Janice Swanson, School Social Worker; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

ILMAC emails and Excess Cost Claims were added to the Discussion Items.

Consent Agenda Items

a. Approval of Minutes

The minutes of the June 10, 2021 Executive Board of Directors meeting were included in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of July and the payments between Board meetings were included in the packet.

c. Approval of Financial Report

The reconciliation for the month of June, listing a cash and investment balance of \$ 792,885.41, was included in the packet.

Ms. Thompson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Ms. McArthur, Mr. Graham, Mr. Smith, Mr. Isenhower. The motion carried. (6-0)

Executive Session

At 1:02 PM, Ms. McArthur made the motion to go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Smith seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Ms. McArthur, Mr. Graham, Mr. Smith, Mr. Isenhower. The motion carried. (6-0)

At 1:30 PM, Ms. McArthur made the motion to move out of closed session. Ms. Thompson seconded. The motion carried. (voice vote)

Action Items

- a. Motion to Review Closed Session Minutes (Semi-Annual Review) and Approval to Keep Closed Session Minutes Confidential

Mr. Smith moved to approve the closed session minutes and to keep the closed session minutes confidential. Ms. Thompson seconded. The motion carried. (voice vote)

- b. Approval to Destroy Verbatim Records of Closed Session Meetings Prior to December 2019

Mr. Isenhower moved to destroy the verbatim records of closed session meetings prior to December 2019. Mr. Smith seconded. The motion carried. (voice vote)

- c. Motion to Approve Resignations

The Director recommended the approval of the following resignations:

- Melanie Derenne - 1.0 FTE Paraprofessional – Thomasboro Spectrum
- Kimberly Flesch - 1.0 FTE Early Childhood Teacher – Unity Spectrum

Mr. Smith moved to accept the resignations of Melanie Derenne and Kimberly Flesch as presented. Ms. Thompson seconded. The motion carried. (voice vote)

- d. Motion to Approve Contract Extension

The Executive Director was requesting a three-year extension to her contract which ends June 30, 2022 as well as an increase in the annuity contribution.

The increase in annuity contribution was tabled.

Ms. Thompson moved to approve a three-year contract extension to the executive Director's contract. Mr. Smith seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Ms. McArthur, Mr. Graham, Mr. Smith, Mr. Isenhower. The motion carried. (6-0)

e. Second Reading and Approval of RCCSEC Board Policy

The Director recommended the approval of the following Board policy:

7:345 Use of Educational Technologies; Student Data Privacy and Security

Mr. Smith moved to approve policy 7:345 as presented. Ms. McArthur seconded. The motion carried. (voice vote)

Discussion Items

a. ILMAC

Districts were receiving emails from ILMAC regarding the certification of the administrative outreach claim due July 15. RCCSEC is working on entering the claim and will certify the claim. Once the claim is processed, districts will need to sign the Certification of Public Expenditures (CPE) form. RCCSEC will notify the districts when this needs to be done. ILMAC will also be sending an email.

b. Excess Cost Claims

RCCSEC is not filing student excess cost claims as there is no funding for these claims.

Public Participation

There was no public participation.

Good of the Cause Participation

Mr. Larson said tax money is being received early this year.

Adjournment

At 1:37 PM, Mr. Smith moved to adjourn. Ms. Thompson seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Andrew Larson
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Todd Pence
Vice-Chair of the Board of Directors