

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

July 9, 2020

Mr. Brooks, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Technology Room of the I-Hotel and Conference Center, 1900 South First Street, Champaign, Illinois 61820.

Members Present

Mr. Larson
Mr. Davis
Ms. McArthur
Mr. Graham
Mr. Pence
Mr. Smith
Ms. Turner
Mr. Brooks

Not Present

Ms. Thompson
Mr. Isenhower

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the June 11, 2020 Executive Board of Directors meeting were in the packet.

b. Accounts Payable

The accounts payable for the month of July and the payments between board meetings were in the packet.

c. Financial Report (Reconciliation)

The reconciliation for the month of June, listing a cash and investment balance of \$ 1,014,788.81, was included in the packet.

Mr. Larson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Larson, Ms. McArthur, Mr. Graham, Mr. Pence, Mr. Smith, Ms. Turner, Mr. Brooks. The motion carried. (8-0)

Action Items

- a. Action to Review Closed Session Minutes (Semi-Annual Review) and Approval to Keep Closed Session Minutes Confidential

Mr. Pence moved to approve the closed session minutes and to keep the closed session minutes confidential. Ms. McArthur seconded. The motion carried. (voice vote)

- b. Approval to Destroy Verbatim Records of Closed Session Meeting Prior to December 2018

Ms. McArthur made the motion to destroy the verbatim records of closed session meetings prior to December 2018. Mr. Davis seconded. The motion carried. (voice vote)

- c. Action to Approve Resignation

The Director recommended the approval of the following resignation:

- Melissa Sanders - 1.0 FTE Early Childhood Teacher

Ms. McArthur moved to accept the resignation of Melissa Sanders as presented. Mr. Davis seconded. The motion carried. (voice vote)

- d. Action to Employ Personnel

The Director recommended the employment of the following personnel:

- Anna McCarthy - 1.0 FTE School Social Worker
- Lisa Liggins-Chambers - 1.0 FTE School Psychologist

Ms. McArthur moved to employ Anna McCarthy and Lisa Liggins-Chambers as recommended by the Director. Mr. Smith seconded. The following roll call was recorded: "Aye" Mr. Larson, Ms. McArthur, Mr. Graham, Mr. Pence, Mr. Smith, Ms. Turner, Mr. Brooks, Mr. Davis. The motion carried. (8-0)

- e. First Reading of RCCSEC Board Policies

The Director recommended the approval of the first reading of the following policies:

- 4:180 Pandemic Preparedness; Management; and Recovery
- 7:345 Use of Educational Technologies; Student Data Privacy and Security
- 2:220 Board Meeting Procedure
- 2:220 – E9 Exhibit - Requirement for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration
- 7:340 Student Records
- 7:190 Student Behavior

Mr. Larson moved to approve the first reading of the above board policies as presented. Ms. McArthur seconded. The motion carried. (voice vote)

f. Action to Approve Visa Card User

The Director recommended the approval of Jennifer Hastings, Special Education Administrator, as a VISA card user.

Ms. McArthur moved to approve Jennifer Hastings as a Visa card user as recommended by the Director. Mr. Davis seconded. The motion carried. (voice vote)

Discussion Items

a. CPI

Seven staff members from different member districts were being trained as trainers during the week of July 6 – 10, 2020. The Director and Jeff Isenhower will complete an online training to maintain their training certification.

The Director told the Board that she needs to know what districts want to do as she needs to create a schedule. There are two options: complete the online portion only of the training which focuses on de-escalation or complete both the online portion and then attend the physical portion. Attending the physical portion will require staff to sign a waiver noting they have self-assessed and are symptoms free. Participants will be required to wear a mask and will be in very close physical contact with others. It is impossible to maintain a 6-foot social distance during the physical portion of the training. At least 8 participants are needed for the physical portion of the training.

There are several new requirements issued by ISBE within the permanent isolated time out and restraint rules. The training must include:

- Minimum of 8 hours of training annually
- Crisis de-escalation
- Restorative practices
- Identifying signs of distress during physical restraint and time out
- Trauma informed practices
- Behavior management practices

Staff will do the online CPI course and will also have several other online modules to complete in order to meet the requirements above. When completed with integrity, the online portion will take at least 4 hours to complete. The physical portion will take at least 4 hours to complete.

b. Special Education Law Updates: PA101-643 (SB 1569)

The Board packet included the special education law updates: PA101-643 (SB 1569)

A discussion was held about RCCSEC staff going to district buildings. Should RCCSEC staff self-assess before going to a member district building? Districts will check RCCSEC staff.

A discussion was held regarding early childhood classes. It was suggested to have smaller classes and also have remote learning. The Director will email out early childhood class lists and psychologists and social workers schedule.

Public Participation

There was no public participation.

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There was no good of the cause participation.

Adjournment

At 1:37 PM, Mr. Larson moved to adjourn. Ms. McArthur seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Ms. Barbara Thompson
Vice-Chair of the Board of Directors