

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

July 16, 2019

Mr. Brooks, Chair, called the meeting to order at 1:01 PM. The meeting was held in the Conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Larson
Mr. Davis
Mr. Graham
Mr. Pence
Mr. Smith
Mr. Wilson
Mr. Brooks

Not Present

Ms. McArthur
Mr. White

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mr. Jordan Wiles, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

Updated FY 20 budget spreadsheets were distributed.
The following items were added to the discussion items:
TRS Acceleration
Storage cabinets available

Introductions were made as there were two new Superintendents.

Consent Agenda Items

a. Approval of Minutes

The minutes of the June 13, 2019 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of July and the payments between Board meeting were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of June, listing a cash and investment balance of \$893,810.30, was included in the packet.

Mr. Larson moved to approve the consent agenda items as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Mr. Wilson, Mr. Brooks, Mr. Pence, Mr. Larson, Mr. Davis, Ms. Thompson, Mr. Smith, Mr. Graham. The motion carried. (8-0)

Executive Session

At 1:06 PM, Mr. Larson made the motion to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Davis seconded. The following roll call was recorded: "Aye" Mr. Brooks, Mr. Pence, Mr. Smith, Mr. Larson, Ms. Thompson, Mr. Wilson, Mr. Davis, Mr. Graham. The motion carried. (8-0)

At 1:36 PM, Mr. Larson made the motion to move out of executive session. Mr. Pence seconded. The motion carried. (voice vote)

Action Items

a. Motion to Review Closed Session Minutes (Semi-Annual Review) and Approval to Keep Closed Session Minutes Confidential

Ms. Thompson moved to approve the semi-annual review of the closed session minutes and to keep the closed session minutes confidential. Mr. Wilson seconded. The motion carried. (voice vote)

b. Approval to Destroy Verbatim Records of Closed Session Meetings Prior to December 2017

Mr. Pence made the motion to approve the destruction of verbatim records of closed session meetings prior to December 2017. Mr. Smith seconded. The motion carried. (voice vote)

c. Motion to Approve Resignation

The Director recommended the approval of the following resignation:

- Heather Northway - .50 FTE Family Coordinator/.50 FTE Paraprofessional

Mr. Larson moved to accept the resignation of Heather Northway as presented. Mr. Pence seconded. The motion carried. (voice vote)

d. Motion to Employ Personnel

The Director recommended the employment of the following personnel:

- Hayley Marshall - 1.0 FTE Paraprofessional (Individual Aide),
St. Joe Spectrum
- Terri Fink - 1.0 FTE Paraprofessional

Mr. Larson moved to employ Hayley Marshall and Terri Fink as recommended by the Director. Mr. Davis seconded. The following roll call was recorded: “Aye” Mr. Davis, Mr. Pence, Mr. Brooks, Mr. Smith, Mr. Larson, Mr. Wilson, Ms. Thompson, Mr. Graham. The motion carried. (8-0)

e. Motion to Approve RCCSEC Collective Bargaining Agreement

A copy of the Collective Bargaining Agreement was included in the packet.

The negotiated 2019-2023 collective bargaining agreement includes the following:

Teachers, Teacher Assistants, Braille Assistants, Psychologists, Social Workers, Clerical will receive a 4% increase. COTA’s will receive a 6 % increase.

Major changes in the CBA include the following:

- Work from an alternative site for emergency closings/Teacher Institute days for PEL who do not require a substitute.
- Professional Development funds are increased to \$650.00 plus \$250.00 for professional dues.
- Flex time will be earned for RTI meetings.
- ½ year credit up to 3 years for psychologists, social workers, OT, PT for relevant experience that is outside of required credentials expected of RCCSEC staff.
- Staff are required to complete monthly Medicaid claims.
- The Director will provide the Union with new hire salary placement information.

Mr. Pence moved to approve the 2019 – 2023 Collective Bargaining Agreement as presented. Mr. Larson seconded. The following roll call was recorded: “Aye” Mr. Smith, Mr. Pence, Mr. Brooks, Mr. Larson, Ms. Thompson, Mr. Wilson, Mr. Davis, Mr. Graham. The motion carried. (8-0)

f. Motion to Approve RCCSEC Assessment Increase

Action on the proposed \$20.00 increase in assessment was tabled. A finance committee was formed. The following Board members will serve on the committee: Mr. White, Mr. Brooks, Mr. Pence, Mr. Larson.

g. Motion to Approve Non-Union Salary Increase

Mr. Larson moved to approve a 4% salary increase for the following non-union employees:

Jennifer Armstrong, Executive Director
Lori Bednarz, Special Education Administrator
Karen Jannusch, Physical Therapist
Jean McCarthy, Occupational Therapist
Kristie Behrens, Bookkeeper.

Ms. Thompson seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Larson, Mr. Grimsley, Mr. Wilson, Mr. Brooks, Mr. Pence, Ms. Thompson, Mr. Graham. The motion carried. (8-0)

h. Motion to Approve FY 20 RCCSEC Budget

The Director recommended the approval of the FY 20 budget in the amount of \$3,557,857.00. A detailed spreadsheet was included in the packet.

Mr. Larson moved to approve the FY 20 budget as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Mr. Larson, Mr. Smith, Mr. Davis, Mr. Brooks, Mr. Pence, Ms. Thompson, Mr. Wilson, Mr. Graham. The motion carried. (8-0)

Discussion Items

A discussion was held regarding the non-acceleration of TRS payments. The Director asked the Board what districts are doing for FY 20. Most districts were starting the new process of not accelerating TRS. This is also what is recommended by TRS.

A discussion was also held regarding the payment for transportation from PFA. RCCSEC issued the payment in FY 19, but most districts did not receive the payment or could not deposit the payment until FY 20.

The Director told the Board that RCCSEC had extra storage cabinets if any districts are interested in taking any.

Public Participation

Mr. Jordan Wiles, RCCSEC-EA President, thanked the Board for negotiating the 2019 – 2023 Collective Bargaining Agreement.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 2:12 PM, Mr. Larson moved to adjourn. Mr. Brooks seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Ms. Barbara Thompson
Vice-Chair of the Board of Directors