

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE**  
**807 N. MATTIS AVE, CHAMPAIGN, IL 61821**  
EXECUTIVE BOARD OF DIRECTORS

August 08, 2024

Mr. Isenhower, Chair Pro Tem, called the meeting to order at 1:02 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Ms. Thompson  
Mr. Ellison  
Ms. Norton  
Mr. Isenhower  
Ms. Turner  
Mr. Landeck  
Ms. McArthur  
Mr. Brink

Not Present

Ms. Graham  
Mr. Brooks

Present at the meeting was Mrs. Stephanie Ward, Executive Assistant

Appointment of Chair Pro Tem

Mr. Isenhower was appointed Chair Pro Tem.

Additions/Deletions

Susie Jackson – .80 FTE Social Worker was added to Action Items – Resignation of Personnel

Consent Agenda Items

a. Approval of Minutes

The minutes of the July 11, 2024 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of August and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of July, listing a cash and investment balance of \$987,592.23 was included in the Board packet.

Ms. Norton moved to approve the consent agenda items as presented. Mr. Landeck seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton Mr. Isenhower, Ms. Turner, Mr. Landeck, Ms. McArthur, Mr. Brink "Nay" None. The motion carried. (8-0)

#### Action Items

a. Action to Employ Personnel

The Director recommended the approval of the employment of:

- a) Savannah Molina – 1.0 FTE Paraprofessional
- b) Jennifer Lindsey – 1.0 FTE Paraprofessional
- c) Regan Hildreth – 1.0 FTE Paraprofessional

Ms. McArthur moved to employ Savannah Molina, Jennifer Lindsey, and Regan Hildreth as presented. Mr. Landeck seconded. The motion carried. (voice vote)

b. Action to Approve Resignation of Personnel

The Director recommended the approval of the following resignations:

- a) Ashley Cain - 1.0 FTE Paraprofessional
- b) Tessa Durso – 1.0 FTE Paraprofessional
- c) Susie Jackson - .80 FTE Social Worker

Ms. McArthur moved to approve the resignation of Ashley Cain, Tessa Durso, and Susie Jackson as presented. Mr. Brink seconded. The motion carried. (voice vote)

c. Action to Approve Job Description

The Director recommended the approval of the School Counselor job description. RCCSEC hired a School Counselor to serve as a Social Worker. The job description was included in the board packet.

Ms. Thompson moved to approve the School Counselor job description as presented. Ms. McArthur seconded. The motion carried. (voice vote)

Discussion Items

a) ISBE Cyclical Monitoring

The Executive Director included the following information in the board packet:

To ensure all LEAs are comprehensively monitored, ISBE implemented a cyclical monitoring system in addition to yearly LEA Determinations. Each LEA has been placed into a cohort group as part of a cyclical monitoring process that is much like the current Differentiated Monitoring and Support 2.0 monitoring system that OSEP is utilizing to monitor each state. Placement in the cohort groups is based on several risk factors that include components of ISBE's general supervision system. LEAs can be moved to another cohort if ISBE identifies additional risks that warrant the LEA to be included in an earlier cycle. These risks could include, but are not limited to, credible allegations, increased number of state complaint findings, fiscal risks, or continued noncompliance with State Performance Plan indicators. District superintendents and Jennifer Armstrong will receive a letter by October 1 with information about the cohort. Throughout the year, there are certain tasks to be completed with deadlines.

- i. Between October 1-November 2, 2024: watch webinar
- ii. December 20, 2024: assessment and file reviews
- iii. March 1, 2025: ISBE team will review records and issue findings
- iv. April 15, 2025: submit corrective action plans
- v. March 1, 2026: all findings must be corrected

The Cyclical Monitoring Guide was included in the board packet.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:11 PM, Ms. McArthur moved to adjourn. Mr. Ellison seconded. The motion carried.  
(voice vote)

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Ms. Bonnie McArthur  
Secretary of the Board of Directors

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Mr. Brian Brooks  
Chair of the Board of Directors

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Mrs. Jennifer Armstrong  
Recording Secretary

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Mr. Jared Ellison  
Vice-Chair of the Board of Directors