

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

August 11, 2022

Mr. Larson, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Larson
Mr. Davis
Ms. McArthur
Mr. Graham
Mr. Pence
Mr. Ellison
Ms. Turner

Not Present

Mr. Isenhower
Mr. Brooks

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Special Education Records Manager; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

Executive Session was added to the agenda.

Consent Agenda Items

a. Approval of Minutes

The minutes of the July 14, 2022 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of August and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of July, listing a cash and investment balance of \$ 761,493.07, was included in the Board packet.

Ms. Thompson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Graham, Mr. Pence, Mr. Ellison, Ms. Turner. "Nay" None. The motion carried. (8-0)

Executive Session

At 1:02 PM, Ms. McArthur moved to go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Graham, Mr. Pence, Mr. Ellison, Ms. Turner. "Nay" None. The motion carried. (8-0)

At 1:07 PM, Ms. Thompson made the motion to move out of closed session. Mr. Graham seconded. The motion carried. (voice vote)

Action Items

a. Action to Employ Personnel

The Director recommended the approval of the employment of the following individuals:

- Rebecca Hawley - .40 FTE School Social Worker
- Stephanie Ward - 1.0 FTE Executive Assistant

Mr. Davis moved to employ Rebecca Hawley and Stephanie Ward as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Graham, Mr. Pence, Mr. Ellison, Ms. Turner. "Nay" None. The motion carried. (8-0)

b. Action to Approve Resignation of Personnel

The Director recommended the approval of the following resignations:

- Jennifer Varvel - 1.0 FTE Paraprofessional, Individual Aide
- Lori Larson - 1.0 FTE School Social Worker
- Michelle Curry - 1.0 FTE School Social Worker

Ms. McArthur moved to approve the resignations of Jennifer Varvel, Lori Larson and Michelle Curry as presented. Mr. Davis seconded. The motion carried. (voice vote)

c. Action to Approve Change of FTE of Personnel

The Director recommended the approval to increase Kris Stalter's hours from 15 hours per week to 20 hours per week.

Ms. Thompson moved to approve to increase Kris Stalter's hours from 15 hours to 20 hours per week. Mr. Davis seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Graham, Mr. Pence, Mr. Ellison, Ms. Turner. The motion carried. (8-0)

d. Second Reading and Action to Approve RCCSEC Board Policies

The Director recommended the approval of the following policies:

2:230 Public Participation at Board Meetings and Petitions to the Board

4:70 Resource Conservation

5:80 Court Duty

7:15 Student and Family Privacy Rights

7:285 Anaphylaxis Prevention, Response, and Management Program

7:270 Administering Medicines to Students

Mr. Pence made the motion to approve the Board policies as presented. Mr. Graham seconded. The motion carried. (voice vote)

e. Action to Approve Visa Card User

The Director recommended the approval to issue a VISA card to Samantha Pettry, Spectrum Coordinator, as she will need access to a VISA card for professional development and small online purchase.

Ms. McArthur made the motion to approve Samantha Pettry as a VISA card user. Ms. Thompson seconded. The motion carried. (voice vote)

Discussion Items

a. Cooperative Program Updates - Spectrum

The Director reported the following:

Screening dates are scheduled for St. Joseph on August 17 & 24 for 26 students; Unity East on August 18 for 16 students and Thomasboro on August 23 for 12 students.

Spectrum enrollment is as follows:

St. Joseph 53 students (6 students on waitlist)

Unity East 22 students (7 students on waitlist)

Thomasboro 14 students (0 students on waitlist)

Public Participation

There was no public participation.

Good of the Cause Participation

Mr. Davis commented that he appreciates Samantha Pettry's communication regarding Spectrum matters.

Adjournment

At 1:15 PM, Ms. Thompson moved to adjourn. Ms. McArthur seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Andrew Larson
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Todd Pence
Vice-Chair of the Board of Directors