

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

GOVERNING BOARD MEETING

August 12, 2021

Mr. Larson, Chair of the Executive Board, called the meeting to order at 6:05 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Mr. Koss
Ms. Morgan
Mrs. Brucker
Mr. Quinlan
Mr. Goldenstein
Mr. Rein

Not Present

Ms. Douglas
Mr. Elmore
Ms. Brooks Bennett-Miller
Ms. Harris

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

Appointment of Secretary Pro Tem was added to the agenda.

Appointment of Secretary Pro Tem

Mr. Goldenstein moved to appoint Mr. Jim Rein as Secretary Pro Tem. Mr. Quinlan seconded. The motion carried. (voice vote)

Consent Agenda Items

The minutes of the March 11, 2021 Governing Board meeting were in the packet.

Mr. Goldenstein moved to approve the consent agenda items as presented. Mrs. Brucker seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

Action Items

- a. Action to Approve the RCCSEC FY 22 Budget

The Executive Board recommended the approval of the FY 22 budget.

Mr. Goldenstein moved to approve the FY 22 budget as presented. Mrs. Brucker seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

b. Action to Employ Personnel

The Executive Board recommended the employment of the following personnel:

- Carly Musselman - 1.0 FTE School Social Worker
- Haley Allen - 1.0 FTE Early Childhood Teacher
- Sadie Huckstadt - .50 FTE Parent Coordinator/.50 FTE Instructional Leader Spectrum
- Lindsey Block - 1.0 FTE Special Education Records Manager
- Emily Williams - 1.0 FTE Paraprofessional
- Kelsy Clark - 1.0 FTE Paraprofessional
- Ashia Smart - 1.0 FTE Individual Aide, St. Joseph

Mrs. Brucker moved to employ Carly Musselman, Haley Allen, Sadie Huckstadt, Lindsey Block, Emily Williams, Kelsy Clark, Ashia Smart as presented. Mr. Rein seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

c. Action to Accept Resignations

The Executive Board recommended the approval of the following resignations:

- Anna McCarthy - 1.0 FTE School Social Worker
- Shaina Minneman - 1.0 FTE Early Childhood Teacher
- Kristi Caldwell - 1.0 FTE Hearing Itinerant Teacher
- Jennifer Hastings - 1.0 FTE Special Education Administrator
- Melanie Derenne - 1.0 FTE Paraprofessional – Thomasboro Spectrum
- Kimberly Flesch - 1.0 FTE Teacher-Unity Spectrum
- Terri Fink - 1.0 FTE Paraprofessional
- Michelle Swanson - 1.0 FTE Spectrum Teacher
- Mesha Ruskin - 1.0 FTE Spectrum Teacher
- Carly Musselman - 1.0 FTE School Social Worker

Ms. Morgan moved to accept the resignations of Anna McCarthy, Shaina Minneman, Kristi Caldwell, Jennifer Hastings, Melanie Derenne, Kimberly Flesch, Terri Fink, Michelle Swanson, Mesha Ruskin and Carly Musselman as presented. Mr. Goldenstein seconded. The motion carried. (voice vote)

d. Action to Adopt PSIC Resolution

RCCSEC joined the PSIC insurance cooperative and the packet included the resolution which was approved by the Executive Board. The premium with PSIC is \$22,648.00. The Cooperative's previous carrier, Liberty Mutual, now has a minimum premium of \$ 50,000.00.

Mr. Quinlan moved to adopt the PSIC resolution. Mr. Koss seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

e. Action to Approve Salary Schedule

The Executive Board recommended the approval of the Instructional Leader/Parent Coordinator salary schedule which was included in the Board packet.

Mr. Goldenstein moved to approve the Instructional Leader/Parent Coordinator salary schedule as presented. Ms. Morgan seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

f. Action to Approve Non-Union Raises

The Executive Board recommended the approval of a 3 % raise for the following non-union positions:

Kristie Behrens	-	Bookkeeper
Karen Jannusch	-	Physical Therapist
Jean McCarthy	-	Occupational Therapist
Jennifer Armstrong	-	Executive Director

Mr. Rein moved to approve a 3% raise for Kristie Behrens, Karen Jannusch, Jean McCarthy and Jennifer Armstrong. Mrs. Brucker seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

g. Action to Approve Job Description

The Executive Board recommended the approval of the Instructional Leader/Parent Coordinator job description which was included in the packet.

Mr. Goldenstein moved to approve the Instructional Leader/Parent Coordinator job description as presented. Mr. Quinlan seconded. The motion carried. (voice vote)

h. Action to Approve Contract Extension

The Executive Board recommended the approval of the three-year contract extension to the Executive Director's contract which ends June 30, 2022.

Mr. Rein moved to approve the three-year contract extension for the Executive Director's contract. Mr. Goldenstein seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

i. Action to Approve RCCSEC Board Policy

The Executive Board recommended the approval of the following Board policy:

7:345 Use of Educational Technologies; Student Data Privacy and Security

Ms. Morgan moved to approve policy 7:345 as presented. Mr. Quinlan seconded. The motion carried. (voice vote)

j. Action to Approve Resolutions

The Executive Board recommended the approval of The Addendum to the Director's Employment Contract and the Stipend Agreement for Samantha Pettry. Both documents were included in the Board packet.

Mr. Rein moved to approve the Addendum to the Director's Contract and the Stipend Agreement for Samantha Pettry. Ms. Morgan seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

k. Action to Approve Memorandum of Understanding

The Executive Board recommended the approval of the Memorandum of Understanding for Samantha Pettry to assist with Spectrum duties. Because these duties are outside of her job description, an MOU was created between the Union and the RCCSEC Board. The MOU was included in the packet.

Mr. Goldenstein moved to approve the Memorandum of Understanding for Samantha Pettry. Mrs. Brucker seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

l. Action to Approve the Governing Board Delegating to the Executive Board the Authority to Employ Specific Personnel when such Employment is Necessary Prior to the Next Regular Scheduled Meeting of the Governing Board.

Mr. Goldenstein moved to delegate to the Executive Board the authority to employ specific personnel when such employment is necessary prior to the next regular scheduled meeting of the Governing Board. Mrs. Brucker seconded. The following roll call was recorded: "Aye" Mr. Koss, Ms. Morgan, Mrs. Brucker, Mr. Quinlan, Mr. Goldenstein, Mr. Rein. "Nay" None. The motion carried. (6-0)

Public Participation

There was no public participation.

Good of the Cause Participation

The next meeting of the Governing Board will be on March 10, 2022

Adjournment

At 6:19 PM, Mr. Quinlan moved to adjourn. Mr. Goldenstein seconded. The motion carried. (voice vote)

Jim Rein
Secretary Pro Tem of Governing Board of Directors

Fred Koss
Chair of Governing Board of Directors

Jennifer Armstrong
Recording Secretary

Roger Quinlan
Vice-Chair of Governing Board of Directors