

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXCECUTIVE BOARD OF DIRECTORS

August 13, 2020

Mr. Brooks, Chair, called the meeting to order at 1:01 PM. The meeting was held in the Illinois C Room of the I Hotel and Conference Center, 1900 S. First Street, Champaign, Illinois, 61820.

Members Present

Ms. Thompson
Mr. Larson
Mr. Davis
Ms. McArthur
Mr. Graham
Mr. Pence
Mr. Smith
Mr. Brooks

Not Present

Ms. Turner (arrived at 1:03 PM)
Mr. Isenhower

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Jennifer Hastings, Special Education Administrator; Mrs. Janice Swanson, School Social Worker; Ms. Martine Nickols, Executive Director.

Additions/Deletions

There were no additions.
The Executive Session was deleted from the agenda.

Jennifer Hastings, Special Education Administrator, was introduced.

Consent Agenda Items

a. Approval of Minutes

The minutes of the July 9, 2020 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of August and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of July, listing a cash and investment balance of \$927,642.90, was included in the packet.

Ms. McArthur moved to approve the consent agenda items. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. McArthur, Mr. Graham, Mr. Pence, Mr. Smith, Ms. Turner, Mr. Brooks, Ms. Thompson, Mr. Davis, Mr. Larson. The motion carried (9-0)

Action Items

a. Action to Approve Resignation of Educational Support Personnel

The Director recommended the approval of the following resignations:

- Ameer Lemke - 1.0 FTE Paraprofessional - Spectrum
- Amanda Black - 1.0 FTE Paraprofessional – Spectrum

Ms. Thompson moved to approve the resignations of Ameer Lemke and Amanda Black as presented. Mr. Davis seconded. The motion carried. (voice vote)

b. Second Reading and Approval of RCCSEC Board Policies

The Director recommended the approval of the following Board policies:

- 4:180 Pandemic Preparedness; Management; and Recovery
- 7:345 Use of Educational Technologies; Student Data Privacy and Security
- 2:220 Board Meeting Procedure
- 2:220 – E9 Exhibit – Requirements for No Physical Presence of Quorum and Participation by Audio or Video during Disaster Declaration
- 7:340 Student Records
- 7:190 Student Behavior

Ms. McArthur moved to approve the above Board policies as presented. Mr. Pence seconded. The motion carried. (voice vote)

c. Action to Approve Maternity Leave of Professional Educator Licensed Personnel

The Director recommended the approval of the maternity leave request of:

- Mesha Ruskin - 1.0 FTE Teacher Spectrum – Unity East
Tentative leave start date is September 23, 2020 for 6 weeks.

Ms. McArthur moved to approve the maternity leave of Mesha Ruskin. Ms. Thompson seconded. The motion carried. (voice vote)

d. Action to Approve Reduction of Full Time Equivalence of Professional Educator Licensed Personnel

The Director recommended the approval of the reduction of the full time equivalence of Allison Whitney, 1.0 FTE School Psychologist to .80 FTE, requesting to work .20 FTE of that time from home in next action item.

Mr. Pence moved to approve the reduction from 1.0 FTE to .80 FTE for Allison Whitney, School Psychologist. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Graham, Mr. Pence, Mr. Smith, Ms. Turner, Mr. Brooks, Ms. McArthur, Mr. Larson, Mr. Davis, Ms. Thompson. The motion carried. (9-0)

e. Action to Approve Remote Work from Home

The Director recommended the approval of the remote work from home for:

- a. Allison Whitney - work 1 day (.20 FTE) from home
- b. Sharon Benekohal - work full-time from home

Mr. Smith moved to approve the remote work from home for Allison Whitney and Sharon Benekohal. Mr. Larson seconded. The motion carried. (voice vote)

f. Action to Approve Return to School and Safety Plans

The Spectrum Return to School and Safety Plan and the RCCSEC Staff Return to School and Safety Plan were included in the Board packet.

Mr. Larson moved to approve the Spectrum Return to School and Safety Plan and the RCCSEC Staff Return to School and Safety plan as presented. Mr. Smith seconded. The motion carried. (voice vote)

g. Action to Approve RCCSEC MOU Change in Working Conditions

The Union and the Director worked together to create a list of duties that are a change in working conditions. The MOU was emailed to the Board.

Mr. Larson moved to approve the RCCSEC MOU Change in Working Conditions as presented. Mr. Smith seconded. The motion carried. (voice vote)

Discussion Items

a. October 9 Inservice

RCCSEC will be hosting the workshop, Classroom Management Tier Two with Dr. Laura Riffel. RCCSEC has secured the I Hotel for a synchronous workshop experience. If there is not enough interest, RCCSEC will purchase a license and the workshop will be asynchronous and can be viewed at any time or staff can watch it within their districts.

Administrative Report

a. Cooperative Program Updates

Spectrum

Mrs. Jennifer Hastings, Special Education Administrator, distributed the Spectrum report.

- 93 students are enrolled. The grant is written for enrollment of 175 students by October.
- IEP students attend Monday, Tuesday, Thursday and Friday, remote on Wednesday.
- Other learners attend two days a week in person, morning or afternoon and are remote 3 days.
- There are students who are remote all 5 days.
- Fall screenings are scheduled and Winter and Spring Screening dates have been scheduled.

Public Participation

Janice Swanson, School Social Worker, asked how districts are holding IEP meetings. The Director responded that she is encouraging RCCSEC staff to attend meetings virtually. It appeared that some districts might hold some meetings virtually, while others in person.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:32 PM, Mr. Larson moved to adjourn. Ms. McArthur seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Ms. Barbara Thompson
Vice-Chair of the Board of Directors