RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

September 10, 2026

Ms. Norton, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present	Not Present
Ms. Norton	Mr. Ellison
Mr. Graham	Mr. Brooks
Mr. Wilson	
Mr. Amerio	
Mr. Landeck	
Ms. McArthur	
Mr. Brink	

Ms. Thompson arrived at 1:04 pm.

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Alison Whitney, School Psychologist; Mrs. Jayme Bajer, ROE 9 Assistant Superintendent

Additions/Deletions
October 9 Inservice added to Discussion

Consent Agenda Items

Approval of Minutes

The minutes of the August 13, 2026 Executive Board meeting were in the Board packet.

Accounts Payable

The accounts payable report for August 14, 2026 - September 10, 2026 was included in the Board packet.

Approval of Financial Report (Reconciliation)

The balance sheet as of August 31, 2026 listing a fund balance of $662,459.68 was included in the Board packet.

Mr. Brink moved to approve the consent agenda items as presented. Mr. Wilson seconded. The motion carried. (voice vote)

Executive Session

At 1:01 PM, Mr. Brink made the motion to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. Amerio seconded. The following roll call was recorded: “Aye” Ms. Norton, Mr. Graham, Mr. Wilson, Mr. Amerio, Mr. Landeck, Ms. McArthur, Mr. Brink “Nay” None. The motion carried. (7-0)

At 1:15 PM, Mr. Brink made the motion to move out of executive session. Mr. Amerio seconded. The motion carried. (voice vote)

Action Items

a. Action to Approve Contracts

The Executive Director recommended approval of the following contracts:

Sara Grapski	-	.80 FTE Virtual School Psychologist
Jennifer Armstrong	-	1.0 FTE Executive Director

Mr. Brink moved to approve the contracts for Sara Grapski and Jennifer Armstrong as presented. Ms. Thomspon seconded. The following roll call was recorded: “Aye” Ms. Thompson, Ms. Norton, Mr. Graham, Mr. Wilson, Mr. Amerio, Mr. Landeck, Ms. McArthur, Mr. Brink “Nay” None. The motion carried. (8-0)

b. Action to Approve Intergovernmental Agreements

The Executive Director recommended the approval of the following agreements. All Intergovernmental agreements were included in the Board packet.

LT Hodges - Vision Itinerant Teacher
Intergovernmental agreement between RCCSEC and Rantoul City School
Intergovernmental agreement between RCCSEC and Ford County Special Education Cooperative

Chris Garrett - Hearing Itinerant Teacher
Intergovernmental agreement between RCCSEC and Urbana School District

Mr. Landeck moved to approve the Intergovernmental agreements between RCCSEC and RCS, Ford County, and Urbana as presented. The following roll call was recorded: "Aye" Ms. Thompson, Ms. Norton, Mr. Graham, Mr. Wilson, Mr. Amerio, Mr. Landeck, Ms. McArthur, Mr. Brink "Nay" None. The motion carried. (8-0)

c. Action to Approve FMLA

The Executive Director recommended the approval of FMLA for Stephanie Ward, Executive Assistant.

Mr. Brink moved to approve FMLA leave for Stephanie Ward as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Ms. Norton, Mr. Graham, Mr. Wilson, Mr. Amerio, Mr. Landeck, Ms. McArthur, Mr. Brink "Nay" None. The motion carried. (8-0)

<u>Discussion</u>

a. Jennifer Armstong presented the following Board policies for the first reading.

2:120-E3 Resolution to Appoint a Delegate to the Illinois Association of School Boards Delegate Assembly
2:220-E1 Board Treatment of Closed Meeting Verbatim Recordings and Minutes
2:220-E3 Closed Meeting Minutes
2:220-E5 Semi-Annual Review of Closed Meeting Minutes
2:220-E8 School Board Records Maintenance Requirements and FAQs
2:230 Public Participation at Board Meetings and Petitions to the Board
3:40 Executive Director
3:50 Administrative Personnel Other Than the Executive Director

3:70 Succession of Authority
4:175 Convicted Child Sex Offender; Screening; Notifications
5:110 Recognition for Service
5:140 Solicitations By or From Staff
5:185 Family and Medical Leave
5:240 Suspension
5:40 Communicable and Chronic Infectious Disease
5:70 Religious Holidays
7:130 Student Rights and Responsibilities
7:345 Use of Educational Technologies; Student Data Privacy and Security
7:80 Release Time for Religious Instruction/Observance
8:100 Relations with Other Organizations and Agencies
8:70 Accommodating Individuals with Disabilities

b. October 9 Inservice

The in-service will take place at Hotel Royer. Jennifer Armstong requested that Superintendents send a list of attendees to her by email.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:20 PM, Mr. Amerio moved to adjourn. Ms. Thompson seconded. The motion carried.

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Mr. Brian Brink
Secretary of the Board of Directors

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Ms. Kimberly Norton
Chair of the Board of Directors

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Mrs. Jennifer Armstrong
Recording Secretary

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Ms. Bonnie McArthur
Vice-Chair of the Board of Directors