

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE**  
**807 N. MATTIS AVE, CHAMPAIGN, IL 61821**  
EXECUTIVE BOARD OF DIRECTORS

September 12, 2024

Mr. Brooks, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Ms. Thompson  
Mr. Ellison  
Ms. Turner  
Mr. Landeck  
Mr. Brooks  
Ms. McArthur

Not Present

Ms. Norton  
Mr. Graham  
Mr. Isenhower  
Mr. Brink

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Allison Whitney, School Psychologist; Brandon Wright, Cooperative Attorney

Additions/Deletions

Jessica Henson – 1.0 FTE Paraprofessional was added to Action Items – Employ Personnel

Consent Agenda Items

a. Approval of Minutes

The minutes of the August 08, 2024 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of September and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of August, listing a cash and investment balance of \$877,240.84 was included in the Board packet.

Ms. McArthur moved to approve the consent agenda items as presented. Mr. Landeck seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur "Nay" None. The motion carried. (6-0)

#### Executive Session

At 1:02 PM, Mr. Ellison made the motion to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Ms. McArthur seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur "Nay" None. The motion carried. (6-0)

At 1:09 PM, Mr. Landeck made the motion to move out of executive session. Ms. McArthur seconded. The motion carried. (voice vote)

#### Action Items

a. Action to Approve Salary Increase of Personnel

Ms. Thompson moved to approve \$80 an hour for Betsy Holcomb – Retired Social Worker for the 24-25 school year. Ms. McArthur seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Turner, Mr. Landeck, Mr. Brooks, Ms. McArthur "Nay" None. The motion carried. (6-0)

b. Action to Approve First Reading of Board Policies

The Director presented the following Board policies for the first reading:

Draft Updates:

2:125 Board Member Compensation; Expenses

4:70 Resource Conservation

4:80 Accounting and Audits

5:130 Responsibilities Concerning Internal Information

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5:200 Terms and Conditions of Employment and Dismissal

Review and Monitoring:

2:160 Board Attorney

4:15 Identity Protection

5:180 Temporary Illness or Temporary Incapacity

5:290 Employment Termination and Suspensions

6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program

6:150 Home and Hospital Instruction

7:170 Vandalism

Ms. Thompson moved to approve the first reading of the above Board policies. Ms. McArthur seconded. The motion carried. (voice vote)

c. Action to Approve Resignation of Personnel

The Director recommended the approval of the following resignations:

a) Regan Hildreth - 1.0 FTE Paraprofessional

Mr. Landeck moved to approve the resignation of Regan Hildreth as presented. Ms. McArthur seconded. The motion carried. (voice vote)

d. Action to Approve Employ Personnel

a) Heather Buckley – 1.0 FTE Paraprofessional

b) Patricia Daniels – 1.0 FTE Paraprofessional

Ms. Thompson moved to approve employment of Heather Buckley and Patricia Daniels as presented. Ms. McArthur seconded. The motion carried. (voice vote)

Discussion Items

a) Spectrum

The Director reported that fall screenings are complete. St. Joseph and Thomasboro will be full if all those screened accept placement. The needs of the students across the board are growing and the Director is looking to hire additional paraprofessionals that will be paid out of Local 13.

b) October 11 County Wide Inservice

Tammy Ashby SLP will speak in the morning about Executive Function in children. The Director reported this is not just a special education topic. General Education teachers could benefit from hearing Tammy speak. The Director is working on a topic regarding behavior management in the classroom for the afternoon session.

It will be held at the Hilton Garden Inn and will have 200 spots available. Breakfast and lunch will be on their own. The Director requested that each District let her know the number of attendees from their district.

c) Brandon Wright

Brandon Wright was present during the meeting and held an informative session after the Board meeting adjourned on the new legislation that has been approved for the new school year.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

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Adjournment

At 1:20 PM, Ms. McArthur moved to adjourn. Ms. Thompson seconded. The motion carried.  
(voice vote)

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Ms. Bonnie McArthur  
Secretary of the Board of Directors

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Mr. Brian Brooks  
Chair of the Board of Directors

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Mrs. Jennifer Armstrong  
Recording Secretary

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Mr. Jared Ellison  
Vice-Chair of the Board of Directors