

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

September 13, 2018

Mr. Pence, chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Larson
Mr. Davis
Ms. McArthur
Ms. Lobmaster
Mr. Pence
Mr. Grimsley
Mr. Wilson
Mr. White
Mr. Brooks

Not Present

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mr. Jordan Wiles, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the August 9, 2018 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of September and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of August, listing a cash and investment balance of \$ 1,192,632.95 was included in the packet.

Ms. Thompson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Pence, Mr. Brooks, Mr. Grimsley, Mr. Larson, Mr. Wilson, Mr. White, Ms. McArthur, Ms. Thompson, Ms. Lobmaster. The motion carried. (10-0)

Executive Session

At 1:02 PM, Mr. Larson moved to go into executive session to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Ms. McArthur seconded. The motion carried. (voice vote)

At 1:17 PM, Ms. Thompson made the motion to move out of executive session. Mr. Grimsley seconded. The motion carried. (voice vote)

Action Items

a. Action to Approve the Resignation of Professional Educator Licensed Personnel

The Director recommended the approval of the resignation of Pamela Wingate, School Social Worker.

Mr. Grimsley moved to accept the resignation of Pamela Wingate as recommended. Mr. Larson seconded. The motion carried. (voice vote)

b. Action to Approve Resignation of Non-Union Personnel

The Director recommended the approval of the resignation of Lynnette Brown, Bookkeeper.

Mr. Larson moved to accept the resignation of Lynnette Brown as recommended. Ms. Lobmaster seconded. The motion carried. (voice vote)

Discussion Items

a. FY 20 IDEA Grants Allocation

A document listing the IDEA B/Pre-K Procedures for FY 20 was distributed.

The Director told the Board that beginning with FY 20, all IDEA grant allocations will be provided directly to the districts. In order for IDEA funds to return back to the Cooperative, RCCSEC will invoice districts monthly and districts must pay that invoice to RCCSEC. Each district's allotment will be divided into 12 equal payments. The Director has discussed this with the ISBE IDEA grant auditor and the IDEA grant reviewer as well as Russ Leigh.

The IDEA carryover funds will be distributed to districts based on the district's percentage of the allotment. The Director will notify districts of their share of the carryover funds. The respective amount for each district will be loaded into the district's IWAS account.

Expenditure reports need to be submitted to ISBE at least quarterly.

A discussion was held regarding cash advance versus reimbursement method for receiving the IDEA funds. It was concluded that it might be better for districts to do the cash advance method.

It was suggested that the Director meet with district bookkeepers around February to explain this new process.

Administrative Report

a. Cooperative Program Updates

Spectrum

The Spectrum Program has 165 students enrolled. The grant was written for 175 students. Grant requires to be 80% full.

There are 4 additional screenings scheduled.

Several students are coming from Early Intervention and will have to enroll when they turn three. Several students are being evaluated for significant developmental delays as well as speech evaluations.

Mrs. Bednarz was in the process of providing SIS information to the districts.

The Director told the Board that RCCSEC may need to look at Kindergarten preparedness in the early childhood program as the PFA curriculum does not prepare more involved students for Kindergarten.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:45 PM, Mr. Larson moved to adjourn. Ms. Thompson seconded. The motion carried. (voice vote)

Ms. Barbara Thompson
Secretary of the Board of Directors

Mr. Todd Pence
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Tom Davis
Vice-Chair of the Board of Directors