

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

October 14, 2021

Mr. Larson, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Larson
Mr. Davis
Ms. McArthur
Mr. Pence
Ms. Turner
Mr. Brooks

Not Present

Mr. Graham
Mr. Smith
Mr. Isenhower

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Janice Swanson, School Social Worker; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

The approval to employ Jon Gouliard was added to Action Item B. Action to Employ Educational Support Personnel

Discussion of Spectrum Playgrounds and Health Insurance was added to the Discussion items.

Consent Agenda Items

a. Approval of Minutes

The minutes of the September 9, 2021 Executive Board meeting were included in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of October and the payments between Board meetings were included in the packet.

c. Approval of Financial Report (Reconciliation)

The financial report, listing a cash and investment balance of 684,892.50 was included in the packet.

Ms. McArthur moved to approve the consent agenda items as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Davis, Mr. Larson, Ms. McArthur, Mr. Pence, Ms. Turner, Mr. Brooks. The motion carried. (7-0)

Action Items

a. Second Reading and Action to Approve RCCSEC Board Policies

The Director recommended the approval of the following Board policies:

- 2:10 Cooperative Governance
- 2:130 Board - Executive Director Relationship
- 2:240 Board Policy Development
- 2:220-E7 Exhibit - Access to Closed Meeting Minutes and Verbatim Recordings
- 2:240-E1 Exhibit - PRESS Issue Updates
- 2:240-E2 Exhibit - Developing Local Policy
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 6:235 Access to Electronic Networks
- 6:255 Assemblies and Ceremonies
- 6:260 Complaints About Curriculum, Instructional Materials, and Programs
- 7:280 Communicable and Chronic Infectious Disease

Mr. Davis moved to approve the above policies as presented. Ms. McArthur seconded. The motion carried. (voice vote)

b. Action to Approve RCCSEC FY 21 Audit Report

A copy of the audit and the letter to the Board was emailed to Board members. The auditor found no areas which needed improvement. The Cooperative ended fiscal year 2021 in the red. (\$-232,970.00)

Ms. McArthur moved to approve the FY 21 audit report as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Davis, Mr. Larson, Ms. McArthur, Mr. Pence, Ms. Turner, Mr. Brooks. The motion carried. (7-0)

c. Action to Employ Educational Support Personnel

The Director recommended the employment of the following Educational Support Personnel:

- Sheryl Robinson - 1.0 FTE Paraprofessional, St. Joseph Spectrum
- Katherine Shutt - 1.0 FTE Paraprofessional, St. Joseph Spectrum
- Jon Gouliard - 1.0 FTE Paraprofessional, Spectrum

Ms. McArthur moved to employ Sheryl Robinson, Katherine Shutt and Jon Gouliard as presented. Mr. Brooks seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Davis, Mr. Larson, Ms. McArthur, Mr. Pence, Ms. Turner, Mr. Brooks. The motion carried. (7-0)

d. Action to Accept Resignation of Educational Support Personnel

The Director recommended the approval of the following resignations:

- Emily Williams - 1.0 FTE Classroom Aide, St. Joseph Spectrum
- Leslie Stewart - 1.0 FTE Individual Aide, St. Joseph Spectrum
- Ashia Smart - 1.0 FTE Individual Aide, Thomasboro Spectrum

Ms. McArthur moved to approve the resignations of Emily Williams, Leslie Stewart and Ashia Smart as presented. Mr. Davis seconded. The motion carried. (voice vote)

Discussion Items

a. Fund Balance

The RCCSEC fund balance as of September 30, 2021 was \$684,892.50.

b. Health Insurance

The RCCSEC health insurance rates are increasing by 14 % for the 2022 calendar year. The Director has asked Loman Ray Insurance for more plan options. Once these options are received, she will contact the RCCSEC-EA to discuss.

Administrative Report

a. Cooperative Program Updates – Spectrum

The Director reported that Spectrum held further screenings for Spectrum in St. Joseph on October 8 and in Thomasboro on October 12 in order to fill the classrooms. Only 5 children attended these dates. All three sites will hold December screenings. Classrooms are considered full at 15 students per session. All classrooms are not full. Unity classroom is almost full. In Thomasboro, the problem is lack of participation in screenings.

Sadie Huckstadt, Instructional Leader/Parent Coordinator has organized Family Nights for each site.

The Director asked that the Spectrum playgrounds be used solely by Spectrum students as the equipment is designed for children ages 3 - 5.

Public Participation

There was no public participation.

Good of the Cause Participation

Mr. Davis commented that the communication between the Spectrum Program and his school district has been very good this school year.

Executive Board of Directors

October 14, 2021

Page 4 of 4

Adjournment

At 1:20 PM, Ms. Thompson moved to adjourn. Ms. McArthur seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Andrew Larson
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Todd Pence
Vice-Chair of the Board of Directors