

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61866**

EXECUTIVE BOARD OF DIRECTORS

November 8, 2018

Mr. Pence, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Larson
Mr. Davis
Ms. McArthur
Mr. Pence
Mr. Grimsley
Mr. Wilson
Mr. White
Mr. Brooks

Not Present

Ms. Thompson
Ms. Lobmaster

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mr. Jordan Wiles, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the October 11, 2018 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of November and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of October, listing a cash and investment balance of \$ 1,089,716.47, was included in the Board packet.

Mr. Larson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Grimsley, Mr. Pence, Mr. Brooks, Ms. McArthur, Mr. White, Mr. Larson, Mr. Wilson, Mr. Davis. The motion carried. (8-0)

Action Items

a. Action to Employ Educational Support Personnel

The Director recommended the employment of the following individual:

- Amanda Black - Individual Aide, Unity East Spectrum, .43 FTE

Mr. Pence moved to employ Amanda Black as an individual aide as recommended by the Director. Mr. White seconded. The following roll call was recorded: "Aye" Mr. White, Mr. Davis, Mr. Larson, Mr. Grimsley, Mr. Wilson, Mr. Brooks, Ms. McArthur, Mr. Pence. The motion carried. (8-0)

Discussion Items

a. Excess Cost

The FY19 IDEA Excess Cost worksheets are available. Information regarding the completion of the excess cost worksheets was included in the packet. It was suggested that Superintendents meet after the December Executive Board meeting to complete the worksheets. The Director will e-mail child count data and a copy of last year's worksheet to the districts.

Administrative Report

a. Spectrum

Mrs. Bednarz reported the following:

- More involved students, requiring individual aides, are moving into the Unity district.
- There are currently 5 Early Intervention referrals. Evaluations are being completed.
- 170 students are enrolled in the Spectrum Program.
- A full-time substitute will be needed for the month of March, April and May to cover a maternity leave.

A discussion was held regarding the reimbursement for transportation expenses. It was suggested that the payment be made quarterly or twice per year in order to avoid a large payment at the end of the school year. Mrs. Bednarz suggested that this could be done at the same time as the quarterly billings. This process will be started with the second quarter billing, since the first quarter billing has already been completed.

Public Participation

There was no public participation.

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Mr. Larson asked about the EBF enrollment verification process. It was clarified that districts need to verify and confirm that the enrollment figures are correct.

The Director told the Board that the RCCSEC office building might need a new roof as a few leaks have been noticed throughout. Some patchwork has been completed. It is difficult to assess the condition of the roof as there is a layer of rock.

Adjournment

At 1:19 PM, Mr. Larson moved to adjourn. Mr. Brooks seconded. The motion carried. (voice vote)

Ms. Barbara Thompson
Secretary of the Board of Directors

Mr. Todd Pence
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Tom Davis
Vice-Chair of the Board of Directors