

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

November 9, 2023

Mr. Brooks, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Isenhower
Mr. Larson
Mr. Brooks
Mr. Davis
Ms. McArthur
Mr. Landeck
Ms. Turner
Mr. Ellison
Mr. Graham

Not Present

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Samantha Pettry, Spectrum Program Coordinator; Mrs. Stephanie Ward, Executive Assistant; Mrs. Allison Whitney, School Psychologist.

Additions/Deletions

Admin Academy and Infinitec were added to Discussion Items.

Consent Agenda Items

a. Approval of Minutes

The minutes of the October 12, 2023 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of November and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of October, listing a cash and investment balance of \$972,122.00 was included in the Board packet.

Mr. Landeck moved to approve the consent agenda items as presented. Mr. Larson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Landeck, Ms. Turner, Mr. Isenhower, Mr. Brooks, Mr. Ellison, Mr. Graham. "Nay" None. The motion carried. (10-0)

Action Items

a. Action to Approve FY 23 RCCSEC Audit

The Director recommended the approval of the FY 23 Audit Report which was completed by Russ Leigh and Associates. The Board packet included a copy of the audit and a letter to the Board noting that no deficiencies were found.

Mr. Larson moved to approve the FY 23 audit report as presented. Mr. Isenhower seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Landeck, Ms. Turner, Mr. Isenhower, Mr. Brooks, Mr. Ellison, Mr. Graham. "Nay" None. The motion carried. (10-0)

b. Action to Approve RCCSEC Insurance Plan

The Director recommended the approval of RCCSEC Insurance Plan to start on January 1, 2024. The RCCSEC Health Plan did not change for 2024. Vision, Life, and Dental will move from Metlife to The Standard.

Mr. Larson moved to approve the RCCSEC Insurance Plan as presented. Mr. Ellison seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Landeck, Ms. Turner, Mr. Isenhower, Mr. Brooks, Mr. Ellison, Mr. Graham. "Nay" None. The motion carried. (10-0)

c. Action to Employ Educational Support Personnel

The Director recommended the approval of the employment of the following individual:

Amber Seder - 0.5 FTE Paraprofessional, Thomasboro Individual Aide

Mr. Davis moved to employ Amber Seder as presented. Mr. Landeck seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Landeck, Ms. Turner, Mr. Isenhower, Mr. Brooks, Mr. Ellison, Mr. Graham. "Nay" None. The motion carried. (10-0)

Discussion Items

a. Cooperative Program Updates – Spectrum

The Spectrum Program Coordinator reported the following:

Winter Screening Dates:

St Joe: 12/3

Thomasboro: 12/5

Unity: 12/7

Student Enrollment:

St. Joseph: 90 students

Unity East: 44 students

Thomasboro: 26 students

b. Infiitec

The Director asked the Superintendents how many of them use Infiitec for trainings mandated by the state. Three of the districts are using Infiitec. The Director will check to see if Infiitec will charge the Cooperative per District.

c. Admin Academy

The Director reminded the Superintendents about Admin Academy with Brandon that is scheduled on February 14th.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:11 PM, Mr. Larson moved to adjourn. Mr. Isenhower seconded. The motion carried. (voice vote)

Executive Board of Directors

November 9, 2023

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Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Jared Ellison
Vice-Chair of the Board of Directors