

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

November 13, 2025

Ms. Norton, Chair, called the meeting to order at 1:00 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Ellison
Ms. Norton
Mr. Graham
Mr. Amerio
Mr. Landeck
Mr. Brooks
Ms. McArthur
Mr. Brink

Not Present

Mr. Wilson

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Allison Whitney, School Psychologist

Additions/Deletions

None

Consent Agenda Items

a. Approval of Minutes

The minutes of the October 9 , 2025 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable report for October 10, 2025 - November 11, 2025 were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The balance sheet as of October 31, 2025, listing a fund balance of \$1,153,803.40 was included in the Board packet.

Ms. Fisher moved to approve the consent agenda items as presented. Mr. Amerio seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Graham, Mr. Amerio, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink "Nay" None. The motion carried. (9-0)

Action Items

a. Action to Approve RCCSEC Insurance Plan

The Director recommended the approval of RCCSEC Insurance Plan to start on January 1, 2026. The premium rate did increase for BCBS. Insurance premium comparisons for year 2025 and 2026 were included in the board packet.

Mr. Brink moved to approve the RCCSEC insurance plan as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Graham, Mr. Amerio, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink "Nay" None. The motion carried. (9-0)

b. Action to Approve the Memorandum of Understanding

The RCCSEC union has agreed to amend the employee evaluation plan in order to remove the student growth components within the plan. Brandon Wright reviewed the plan and has created the enclosed MOU that was included in the board packet.

Mr. Amerio moved to approve the MOU as presented. Mr. Brooks seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Graham, Mr. Amerio, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink "Nay" None. The motion carried. (9-0)

c. Action to Approve the Maternity Leave of Educational Support Personnel

The Director recommended the approval of maternity leave for Brandy Waldrop.

Brandy Waldrop, Paraprofessional, has requested maternity leave to begin March 23, 2026 through the end of the 25-26 school year. The Collective Bargaining Unit provides employees with 15 days of paid leave. Brandy will use sick leave after those paid days. A written request from Brandy Waldrop was included in the board packet.

Mr. Amerio moved to approve maternity leave for Brandy Waldrop as presented. Mr. Brooks seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Graham, Mr. Amerio, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink "Nay" None. The motion carried. (9-0)

Administrative Report

a. 403b Provider

Jennifer Armstrong collected the names of the district's 403b providers and will look into the possibility of switching providers for RCCSEC.

b. Spectrum

ISBE continues to say PFA programs will know more about the future of the grants and department in January. Spectrum will hold screenings at Unity on December 5 and at Thomasboro on December 12. St. Joseph is full and will not have a December screening date. The program continues to struggle with staff absences and the lack of available substitutes. Classrooms are left short staffed on days when substitute teachers are not available. Jennifer Armstrong subs in the classroom when a substitute is not available.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

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Adjournment

At 1:15 PM, Mr. Amerio moved to adjourn. Mr. Landeck seconded. The motion carried.

Ms. Barb Thompson
Secretary of the Board of Directors

Ms. Kimberly Norton
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Bonnie McArthur
Vice-Chair of the Board of Directors