

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

November 14, 2019

Mr. Brooks, Chair, called the meeting to order at 1:00 PM. The meeting was held in the conference room of the Rural Champaign County Special Education Cooperative, 807 N. Mattis Ave, Champaign, Illinois.

Members Present

Mr. Larson
Mr. Davis
Ms. McArthur
Mr. Graham
Mr. Pence
Mr. Smith
Mr. White
Mr. Brooks

Not Present

Ms. Thompson
Mr. Wilson

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Lori Bednarz, Special Education Administrator; Mr. Jordan Wiles, School Psychologist; Ms. Martine Nickols, Executive Assistant.

Additions/Deletions

Updated RTI Entitlement was added to Discussion Items.

Consent Agenda Items

a. Approval of Minutes

The minutes of the October 10, 2019 Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of November and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of October, listing a cash and investment balance of \$996,897.20, was in the packet.

Mr. Larson moved to approve the consent agenda items as presented. Ms. McArthur seconded. The following roll call was recorded: "Aye" Mr. Davis, Mr. Pence, Mr. Brooks, Mr. Smith, Mr. Larson, Mr. White, Ms. McArthur, Mr. Graham. The motion carried. (8-0)

Executive Session

At 1:01 PM, Mr. White made the motion to go into executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Mr. McArthur seconded. The following roll call was recorded: "Aye" Mr. Smith, Mr. Pence, Mr. Brooks, Ms. McArthur, Mr. White, Mr. Larson, Mr. Davis, Mr. Graham. The motion carried. (8-0)

At 1:48 PM, Mr. Larson made the motion to move out of executive session. Ms. McArthur seconded. The motion carried. (voice vote)

Action Items

a. Action to Employ Educational Support Personnel

The Director recommended the approval of the employment of the following educational support personnel:

- Lori Craddock - 1.0 FTE Paraprofessional (Individual Aide)
Thomasboro Spectrum

Mr. Davis moved to employ Lori Craddock as presented. Mr. Larson seconded. The following roll call was recorded: "Aye" Mr. White, Mr. Davis, Mr. Larson, Mr. Smith, Mr. Brooks, Ms. McArthur, Mr. Pence, Mr. Graham. The motion carried. (8-0)

b. Action to Accept Resignation of Educational Support Personnel

- Sarah Cassem - 1.0 FTE Paraprofessional (Individual Aide)
Unity East Spectrum

Ms. McArthur moved to accept the resignation of Sarah Cassem as presented. Mr. Larson seconded. The motion carried. (voice vote)

c. Action to Approve Job Description

The packet included the job description for the RTI and Entitlement Consultant. The job description is a revision of the Technical Assistant Supervisor job description presented in October. This position will perform duties to assist the school psychologists with the RTI Entitlement of students for special education.

Ms. McArthur moved to approve the RTI and Entitlement Consultant job description as presented. Mr. Smith seconded. The motion carried. (voice vote)

Discussion Items

The updated RTI Entitlement document was distributed.

Administrative Report

a. Cooperative Program Updates

Spectrum Update:

Mrs. Bednarz reported the following:

- 41 IEP Meetings have been held so far this school year.
- 60 screenings have been completed this school year.
- She is looking to hire someone to replace a staff member who resigned.
- Parent-Teacher conferences have been completed at all 3 sites.
- The first billing has been completed and bills were distributed at the meeting. The first billing was for a bit longer than the first quarter.
- An increase of a little more than \$11,000 was awarded for PFA. The majority of this increase was put into transportation reimbursement.

Public Participation

There was no public participation.

Good of the Cause Participation

Mr. Davis asked if there had been any movement on the IEP requirements. The Director said that there had not been. Maybe by summer.

Adjournment

At 1:56 PM, Mr. Larson moved to adjourn. Ms. McArthur seconded. The motion carried. (voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Ms. Barbara Thompson
Vice-Chair of the Board of Directors