

**RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE  
807 N. MATTIS AVE, CHAMPAIGN, IL 61821**

EXECUTIVE BOARD OF DIRECTORS

December 10, 2020

Mr. Brooks, Chair, called the meeting without physical presence of a quorum to order from St. Joseph-Ogden High School, 301 N. Main Street, St. Joseph, IL 61873. The meeting was held via Zoom videoconferencing.

Members Present

Ms. Thompson (remotely)  
Mr. Larson (Remotely)  
Mr. Davis (Remotely)  
Mr. Graham (Remotely)  
Mr. Pence (Remotely)  
Ms. Turner (Remotely)  
Mr. Brooks (St. Joseph-Ogden High School)

Not Present

Ms. McArthur (joined remotely at 1:02 PM)  
Mr. Smith  
Mr. Isenhower

Also present were Mrs. Jennifer Armstrong, Executive Director (at St. Joseph-Ogden High School); Mrs. Jennifer Hastings, Special Education Administrator (Remotely); Mrs. Janice Swanson, School Social Worker (Remotely), Ms. Martine Nickols, Executive Assistant (Remotely).

Additions/Deletions

There were no additions or deletions.

Consent Agenda Items

a. Approval of Minutes

The minutes of the November 12, 2020, Executive Board of Directors meeting were in the packet.

b. Approval of Accounts Payable

The accounts payable for the month of December and the payments between Board meetings were in the packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of November, listing a cash and investment balance of \$ 613,247.41 was included in the packet.

Ms. McArthur joined the meeting at 1:02 PM.

Mr. Larson moved to approve the consent agenda items as presented. Ms. Thompson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Graham, Mr. Pence, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (8-0)

Action Items

a. Action to Employ Educational Support Personnel

The Director recommended the employment of:

- Stephanie Ward - 1.0 FTE Special Education Records Manager

The Director commented that this is an additional position.

Mr. Larson moved to employ Stephanie Ward as 1.0 FTE Special Education Records Manager. Mr. Davis seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Graham, Mr. Pence, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (8-0)

b. Action to Accept Resignation

The Director recommended the approval of the following resignation:

- Sarah Thomas - .60 FTE School Social Worker

Mr. Larson moved to accept the resignation of Sarah Thomas as presented. Mr. Davis seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Graham, Mr. Pence, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (8-0)

c. First Reading of RCCSEC Board Policies

The Director recommended the approval of first reading of the following policies:

- 5:270 Employment At-Will, Compensation, and Assignment
- 3:40 Executive Director
- 4:80 Accounting and Audits
- 6:20 Calendar and Day
- 6:300 Graduation Requirements
- 6:340 Student Testing and Assessment Program
- 7:140 Search and Seizure
- 3:40-E Exhibit – Checklist for the Superintendent Employment Contract Negotiations Process

Mr. Davis moved to approve the first reading of the above Board policies. Mr. Pence seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Graham, Mr. Pence, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (8-0)

Administrative Report

a. Spectrum Update

Jennifer Hastings, Special Education Administrator, reported the following:

- She said she was proud of the Spectrum team.
- 150-minutes remote plan is in place.
- Teacher are doing daily remote circle time
- Screenings were completed the week of the Board meeting and if everyone who qualifies registers, the enrollment will be 178.
- Due to low enrollment, Unity Spectrum is moving from 2 days to 4 days per week for remote learners.
- January 4, 2021: Teacher Institute Day.
- January 5, 2021: Students return to in person learning
- Transportation will be paid in January.

#### Public Participation

Janice Swanson, RCCSEC-EA President, wished the Board Happy Holidays on behalf of the RCCSEC Union.

#### Good of the Cause Participation

There was no good of the cause participation.

#### Adjournment

At 1:12 PM, Ms. Thompson moved to adjourn. Mr. Larson seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Larson, Mr. Davis, Ms. McArthur, Mr. Graham, Mr. Pence, Ms. Turner, Mr. Brooks; "Nay" None. The motion carried. (8-0)

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Ms. Bonnie McArthur  
Secretary of the Board of Directors

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Mr. Brian Brooks  
Chair of the Board of Directors

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Mrs. Jennifer Armstrong  
Recording Secretary

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Ms. Barbara Thompson  
Vice-Chair of the Board of Directors