

RURAL CHAMPAIGN COUNTY SPECIAL EDUCATION COOPERATIVE
807 N. MATTIS AVE, CHAMPAIGN, IL 61821
EXECUTIVE BOARD OF DIRECTORS

December 12, 2024

Mr. Brooks, Chair, called the meeting to order at 1:02 PM. The meeting was held in the Conference Room at the Rural Champaign County Special Education Cooperative, 807 N. Mattis Avenue, Champaign, Illinois.

Members Present

Ms. Thompson
Mr. Ellison
Ms. Norton
Mr. Graham
Mr. Landeck
Mr. Brooks
Ms. McArthur
Mr. Brink
Ms. Turner

Not Present

Mr. Isenhower

Present at the meeting were Mrs. Jennifer Armstrong, Executive Director; Mrs. Stephanie Ward, Executive Assistant; Mrs. Allison Whitney, School Psychologist

Additions/Deletions

Admin Academy was added to Administrative Report

Consent Agenda Items

a. Approval of Minutes

The minutes of the November 14, 2024 Executive Board meeting were in the Board packet.

b. Accounts Payable

The accounts payable for the month of December and the payments between Board meetings were included in the Board packet.

c. Approval of Financial Report (Reconciliation)

The reconciliation for the month of November, listing a cash and investment balance of \$882,293.45 was included in the Board packet.

Ms. McArthur moved to approve the consent agenda items as presented. Mr. Brink seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Graham, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink, Ms. Turner "Nay" None. The motion carried. (9-0)

Action Items

a. Action to Employ Educational Support Personnel

The Director recommended the approval of the employment of:

- Joy Rohl – 1.0 FTE Paraprofessional, Spectrum

Ms. Norton moved to employ Joy Rohl as presented. Ms. McArthur seconded. The motion carried. (voice vote)

b. Action to Approve Memorandum of Understanding

The Director recommended the approval of the MOU with Helene Strater. The MOU states that RCCSEC will continue paying the salary and benefits for Helene Strater, Paraprofessional, during her Spring semester 2025 student teaching assignment with the understanding she will continue employment as a classroom teacher within Spectrum for at least three years beginning the 2025-2026 school year.

Helene will serve as a student teacher with Meghan Loschen at St. Joseph Spectrum for three days per week and with Toni Barnes at PVO South Elementary for two days per week.

Mr. Landeck moved to approve the MOU as presented. Mr. Brink seconded. The following roll call was recorded: "Aye" Ms. Thompson, Mr. Ellison, Ms. Norton, Mr. Graham, Mr. Landeck, Mr. Brooks, Ms. McArthur, Mr. Brink, Ms. Turner "Nay" None. The motion carried. (9-0)

c. Second Reading and Action to Approve RCCSEC Board Policies

The Director presented the following Board policies for the second reading and approval:

2:260 Uniform Grievance Procedure

5:100 Staff Development Program

7:20 Harassment of Students Prohibited

2:265 Title IX Grievance Procedure

Ms. Thompson moved to approve the above the Board policies. Ms. Norton seconded. The motion carried.

(voice vote)

d. First Reading of RCCSEC Board Policies

The Director presented the following Board policies for the first reading:

2:105 Ethics and Gift Ban

4:30 Revenue and Investments

4:60 Purchases and Contracts

4:170 Safety

5:10 Equal Employment Opportunity and Minority Recruitment

5:20 Workplace Harassment Prohibited

5:90 Abused and Neglected Child Reporting

5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest

5:125 Personal Technology and Social Media; Usage and Conduct

5:230 Maintaining Student Discipline

6:270 Guidance and Counseling Program

7:10 Equal Educational Opportunities

7:100 Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students

7:160 Student Appearance

7:200 Suspension Procedures

6:140 Education of Homeless Children

Mr. Brink moved to approve the first reading of the above Board policies. Mr. Ellison seconded. The motion carried. (voice vote)

Administrative Report

Cooperative Program Updates

a. Spectrum Early Childhood Enrollment

Unity Winter Screening Completed on November 26. Only two students were screened.

PFA monitoring visit completed for the two Unity classrooms/student files and the Thomasboro classroom/student files. The Monitor will return to complete observations of the two St. Joseph classrooms and file reviews. The results of the visit will be sent by ISBE a few months after the final classroom observations.

St. Joseph - 59 students (60 students would be considered full for only two classrooms. We still have one closed classroom due to teacher shortage)

Thomasboro - 27 students (30 students would be considered full)

Unity - 36 students (60 students would be considered full)

b. Admin Academy

The Academy will take place on February 12 with Attorney Brandon Wright. The director asked all Admin to RSVP to her.

Public Participation

There was no public participation.

Good of the Cause Participation

There was no good of the cause participation.

Adjournment

At 1:10 PM, Ms. McArthur moved to adjourn. Ms. Thompson seconded. The motion carried.
(voice vote)

Ms. Bonnie McArthur
Secretary of the Board of Directors

Mr. Brian Brooks
Chair of the Board of Directors

Mrs. Jennifer Armstrong
Recording Secretary

Mr. Jared Ellison
Vice-Chair of the Board of Directors