

December 10, 2024

To: Superintendents of Districts Served by RCCSEC

From: Jennifer Armstrong, Executive Director

Re: Board of Directors Meeting

A meeting of the Board of Directors will be held on **Thursday, December 12 at 1:00 p.m.** at **RCCSEC Office Building.**

If you will be unable to attend, please notify my office as soon as possible. In addition, if you have any questions regarding the agenda, please feel free to contact me prior to the Board Meeting.

Rural Champaign County Special Education Cooperative
807 N. Mattis Ave
Champaign, IL 61821

Board of Directors Meeting
Thursday, December 12, 2024
RCCSEC Conference Room
1:00 PM

AGENDA

Brian Brooks - Presiding

- I. Call to Order
- II. Roll Call
- III. Additions/Deletions
- IV. Consent Agenda Items
 - a. Approval of Minutes
 - b. Approval of Accounts Payable
 - c. Approval of Financial Report (Reconciliation)
- V. Action Items
 - a. Action to Employ Educational Support Personnel
 - b. Action to Approve Memorandum of Understanding
 - c. Second Reading and Action to Approve RCCSEC Board Policies
 - d. First Reading of RCCSEC Board Policies
- VI. Discussion Items
- VII. Administrative Report
 - i. Cooperative Program Updates
 - a. Spectrum
 - b. January In-Service
- VIII. Public Participation
- IX. Good of the Cause Participation
- X. Adjournment

Agenda Background for Regular Board of Directors Meeting

Item V **Action Items**

Item V-a **Action to Employ Educational Support Personnel**

- a. Joy Rohl - 1.0 FTE Paraprofessional Spectrum Unity

Item V-b **Action to Approve Memorandum of Understanding**

During a closed session at the September Board Meeting, the Board discussed and agreed to continue paying the salary and benefits for Helene Strater, Paraprofessional, during her Spring semester 2025 student teaching assignment with the understanding she will continue employment as a classroom teacher within Spectrum for at least three years beginning the 2025-2026 school year. Helene will serve as a student teacher with Meghan Loschen at St. Joseph Spectrum for three days per week and with Toni Barnes at PVO South Elementary for two days per week. Laney's current salary is \$33,683.56 and she is enrolled in single health and dental insurance. Laney has been working with RCCSEC since 2016 as a Paraprofessional and also as a Braille Assistant. The RCCSEC union has also approved this agreement. The Memorandum of Understanding is attached.

Item V-c **Second Reading and Action to Approve RCCSEC Board Policies**

Draft Update:

2:260 Uniform Grievance Procedure

5:100 Staff Development Program

7:20 Harassment of Students Prohibited

Draft Update – Rewritten:

2:265 Title IX Grievance Procedure

Item V-d **First Reading of RCCSEC Board Policies**

2:105 Ethics and Gift Ban

4:30 Revenue and Investments

4:60 Purchases and Contracts

4:170 Safety

5:10 Equal Employment Opportunity and Minority Recruitment

5:20 Workplace Harassment Prohibited

5:90 Abused and Neglected Child Reporting
5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest
5:125 Personal Technology and Social Media; Usage and Conduct
5:230 Maintaining Student Discipline
6:270 Guidance and Counseling Program
7:10 Equal Educational Opportunities
7:100 Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students
7:160 Student Appearance
7:200 Suspension Procedures

Newly Adopted Policy

6:140 Education of Homeless Children

Item VII **Administrative Report**

i. Cooperative Program Updates

a. **Spectrum**

Unity Winter Screening Completed on November 26. Only two students screened.

PFA Monitoring visit completed for the two Unity classrooms/student files and the Thomasboro classroom/student files. The Monitor will return to complete observations of the two St. Joseph classrooms and file reviews. The results of the visit will be sent by ISBE a few months after the final classroom observations.

St. Joseph - 59 students (60 students would be considered full for only two classrooms. We still have one closed classroom due to teacher shortage)

Thomasboro - 27 students (30 students would be considered full)

Unity - 36 students (60 students would be considered full)

b. **January In-Service**

Early Childhood and Challenging Behaviors